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JAMMU AND KASHMIR MEDICAL SUPPLIES CORPORATION LTD.

Public Sector Undertaking of Govt of Jammu & Kashmir

Registered Office: Seerat Complex, 1st floor, sector-14, Nanak Nagar Jammu (J&K)

Telefax: 0191-2471579 (Jammu), email: mscljk@gmail.com

Minutes of the First Board meeting of Jammu and Kashmir Medical Supplies Corporation (JKMSCL) held under the Chairpersonship of Principal Secretary to Government, Planning and Development Department, J&K on 24.03.2014 at 1200 hrs in his office chambers.

Present:-

1. Shri B.R Sharma, IAS, Director in Chair
Principal Secretary to Government,
Planning and Development Department, J&K
2. Shri Bharat Bushan Vyas, IAS, Director
Principal Secretary to Government,
Finance Department, J&K
3. Ms. Sheetal Nanda, IAS, Director
Managing Director,
J&K Medical Supplies Corporation Ltd.

In attendance:

1. Special Secretary to Government,
Health & Medical Education Department, J&K.
2. Director, Centrally Sponsored Schemes, J&K.
3. Chief Financial Consultant, Finance Department, J&K

Leave of Absence :-

Leave of absence was granted to Shri Gazzanfer Hussain, IAS, Director, Commissioner / Secretary to Govt, Health & Medical Education Department, J&K

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Item 1: Incorporation of Jammu and Kashmir Medical Supplies Corporation Ltd (JKMSCL).

Item 1.1: Noting of Certificate of Incorporation:

The Certificate of Incorporation with Corporate Identification number U74999JK2014SGC004138 was recorded by the Board of Directors.

Item 1.2: Noting of Directors:

The name of first Directors of the Company was recorded by the Board.

Item 1.3: Disclosure of Interest of Directors:

The Board agreed that Form 24 AA duly filled by all the Directors for disclosure of Interests under Section 299(i) & Sub-section 3(a) of section 299 of the Companies Act, 1956 shall be placed before the Board in the next meeting.

Item 1.4: Opening of Bank Account:

A Bank Account bearing No CD-856 has been opened with J&K Bank Ltd. (Moving Secretariat Branch), Civil Secretariat, Jammu w.e.f 05th March, 2014.

The Board passed the following resolutions:

"RESOLVED that the action of opening of current account for Jammu and Kashmir Medical Supplies Corporation Limited is hereby ratified."

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"RESOLVED FURTHER that Managing Director, JKMSCL be and is hereby authorized to operate the account and to sign or accept all Cheques, bill of exchanges, promissory notes and other instruments / orders."

"RESOLVED ALSO that the Managing Director is authorized to delegate the powers to such officer(s) to operate on the bank account, as considered necessary, from time to time and in accordance with the Level of Delegation as approved by the Board."

"RESOLVED ALSO ^{further} that the aforesaid bank be and is hereby instructed to honour all cheques, promissory notes and other instruments / orders drawn by and all bills accepted on behalf of the company whether such account be in credit or overdrawn and to accept and credit to the account of the company all moneys deposited with or owing by the bank or any account or accounts at any time or times kept or to be kept in the name of the company and the amount of all cheques, notes, bills, other negotiable instruments / orders or receipt provided they are endorsed/ signed by the said person on behalf of the company and such signature shall be sufficient authority to bind the company in all transactions between the bank and the company including those specifically referred to herein."

Item 1.5: COMMON SEAL:

The common seal of the company, as per section 84 of Companies Act, 1956 is the official signature and has to be affixed on various important documents, contracts and share certificates etc. issued by the company.

The Board passed the following resolution:

"RESOLVED that Ms. Sheetal Nanda, Managing Director, JKMSCL, be and is hereby authorized to get the common seal prepared from the market and make

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payments for the same.”

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"RESOLVED further that the common seal of the company be kept in the custody of Managing Director, JKMSCL."

Item 1.6: Issue of Share Certificates:

The share certificates are required to be issued to the subscribers to the Memorandum and Articles of Association as per the provisions of section 113 of the Companies Act, 1956.

The Board passed the following resolution:

"RESOLVED that pursuant to provisions of section 113 of the Companies Act, 1956 Share Certificates of the Company be issued to the subscribers to the Memorandum of Association & Articles of Association of the company."

"RESOLVED FURTHER that the Sh. Gazzanfer Hussain, Director, (Commissioner / Secretary to Government, Health & Medical Education Department, J&K), Ms Sheetal Nanda, Managing Director, JKMSCL and Dr Rajinder Kr. Khajuria, General Manager, JKMSCL, be and are hereby authorized to sign the Share Certificates and the common seal of the company be affixed on such certificates in their presence."

Item 1.7: Filing of Statutory Forms:

Ministry of Corporate Affairs, Government of India has introduced the system of electronic filing of statutory forms and documents with Registrar of Companies under MCA 21 scheme in which the forms and documents are required to be signed digitally.

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The Board passed the following resolution:

“RESOLVED that Sh. Gazzanfer Hussain, Director, (Commissioner/Secretary to Government, Health & Medical Education Department, J&K), and Ms. Sheetal Nanda, Managing Director, JKMSCL, be and are hereby severally authorized to sign in physically or digitally, various statutory forms and documents as and when required for filing under various statutes with various authorities and with Registrar of Companies.”

Item 1.8: Determination of Financial Year:

The Board had threadbare discussions on section 209 and section 210 (4) of the Companies Act, 1956 in reference to the maintenance of proper books of account and determination of financial year of the company.

The Board passed the following resolution:

“Resolved that the financial year of the company as 1st April to 31st March and first financial year may start with 05.03.2014 and end on 31.03.2015 be and is hereby approved.”

Item 1.9: Appointment of Statutory Auditor:

The appointment of Statutory Auditor of a government company is governed by the provisions of section 619 of the Companies Act, 1956 which provides that the auditor of a government company shall be appointed or re-appointed by the Comptroller and Auditor General of India.

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The Board passed the following resolution:

“RESOLVED that Ms. Sheetal Nanda, Managing Director, JKMSCL, is hereby authorized to take up with CAG the matter regarding appointment of statutory auditor for the company.”

Item 2: Delegation of powers to Managing Director- J&K Medical Supplies Corporation Ltd:

The office of the Jammu and Kashmir Medical Supplies Corporation Limited (JKMSCL) has become functional w.e.f 16.08.2013 with the joining of Managing Director, JKMSCL. However, no administrative or financial powers have yet been delegated to the Managing Director and other officers. With a view to facilitate smooth working of the Corporation, the proposal for delegation of administrative and financial powers to Managing Director, General Managers and Chief Accounts Officer, was placed before the Board of Directors in which Board desired some changes. The modified proposal is as follows:-

A) ADMINISTRATIVE POWERS:

1. To administer the Corporation, carry on its day to day working and to take such steps or to assign such duties to the officers/officials of the Corporation or form special purpose committees as may be necessary to achieve its objectives in the most efficient manner.
2. To grant all kinds of leave as per leave rules to the officers and staff of the Corporation.
3. To sanction trainings, participation in workshops or refresher courses or field visits and to sanction the expenditure for the same with a view to furthering the cause of the Corporation and / or to enrich the officers with knowledge / skills relevant to their service/job.

Sheetal Nanda
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4. To transfer/ depute any officer/official of the Corporation to any part of the State of Jammu & Kashmir or to any State of the Union of India, for official purpose.
5. To accept resignation of employee of the Corporation for posts for which she/ he is the appointing authority. To take disciplinary action including dismissal, termination and suspension against the officers/employees of the Corporation with approval of the Board.
6. To authorize any deviation from TA rules warranted by exigencies on a case to case basis with the approval of Chairperson.
7. To provide communication means / devices to officers / officials as per the requirement of the Corporation, as deemed fit, to provide better connectivity to augment operational efficiency of the Corporation with the approval of the Board.
8. To hire residential accommodation for the employees of the Corporation ~~due to seasonal move of offices or otherwise in case of special need as per the entitlement approved by the Board.~~
9. To contest /institute / defend / withdraw cases from the Courts of law, Tribunal, etc and to obtain legal advice as and when necessary and expedient to do so. To engage advocate(s) or law firm whenever deemed fit with a view to protecting the interest of the Corporation.
10. To hire services of vehicles or purchase them for the efficient functioning of the Corporation and discharging its duties.
11. To hire / secure by agreement or otherwise real estate/ building /floor for the purpose of establishing offices or warehouses or any other facility within India with the aim of furthering the business/ cause of the Corporation as per the framework approved by the Board.
12. To make appointments to posts after following due recruitment procedure with complete transparency as per organization structure, staffing pattern and recruitment rules approved by the Board.
13. To execute agreement(s) and sign document(s) on behalf of the Corporation (in consonance with the Companies Act, 1956/2013 under which corporation is registered).

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- 14. To empanel drug testing laboratories for testing of drugs and medicines which meet the requisite criteria as per the procedure prescribed under the Quality Control Manual of JKMSCL with a view to ensure supply of quality drugs in time.
- 15. To organize conferences, trainings, workshops, lectures etc for human resource development and to invite specialists / experts / consultants / trainers for the purpose.
- 16. To prescribe / assign the duties to any officer/official of the Corporation, as deemed fit for better functioning of the Corporation.

B) FINANCIAL POWERS:

- 1. To maintain accounts with any bank keeping in view the financial interest of the Corporation, as per guidelines issued by Finance Department, J&K.
- 2. To invest corporation money in the smart saving deposits, fixed deposits, short term and call deposits, withdraw and re-invest subject to statutory limits as per investment policy approved by the Board.
- 3. To borrow money from banks/financial institutions and pledge, mortgage and hypothecate assets of the Corporation with the approval of the Board.
- 4. To authenticate copies of budget as approved by the Board.
- 5. To re-appropriate the budget allocation as considered expedient under the approval of Chairperson and in sync with the general guidelines for re-appropriation issued by J&K Government.
- 6. To make advance payment whenever required, in connection with purchases (in case of drugs / medicines) made from Government organizations and Undertakings as admissible under the contract agreement.
- 7. To sanction purchases or to accept supplies in case of drugs / medicines, in excess of the quantities initially sanctioned under special circumstances of shortage / emergency, subject to the condition that the variation does not exceed 10% of the quantity initially sanctioned.

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8. To affect purchases of drugs / medicines directly without tendering after due consideration to the exigency involved and the requisition placed by the indenting department, in case of natural calamities, accident, catastrophe, militancy related issues or otherwise, when essential drugs / materials are required immediately. This shall be subject to written request from the HOD of indenting Department, mentioning the justification for such purchase, besides mentioning the specified period for which such drug / drugs is /are required. The purchases shall be made as follows:-

(i) Without constituting a purchase committee upto an amount of Rs 1 lac Per incidence subject to a maximum of Rs, 3 lacs in a year.

(ii) with constitution of three member purchase committee(one member essentially from Accounts section) upto an amount of Rs 3 lac per incidence subject to a maximum of Rs, 9 lac in a year.

In such cases, reasonability of rates and bonafide of source of supply shall be duly certified by the Managing Director.

9. To incur expenditure on purchase of materials, equipments, or other store items required by the Corporation for its own use, (except drugs, medicines, surgical, sutures etc) subject to following conditions :

Purchase of material and other store items not included in DGS&D (GOI), CGHS or any other approved rates upto Rs. 0.50 Lac on an annual basis	Without tendering ; with constitution of 3 member purchase committee, (one member essentially from Accounts section) after observing prescribed financial rules / codal formalities.
Purchase of material and other store items not included in DGS&D (GOI), CGHS or any other approved rates upto Rs. 5 Lac on an annual basis	Without tendering ; with constitution of 3 member purchase committee, headed by MDJKMSC and FA/CAO as member secretary; subject to the provision of budget and after observing prescribed financial rules / codal formalities.

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Purchase of material and other store items not included in DGS&D (GOI), CGHS or any other approved rates beyond Rs 5 Lac	With tendering; after observing prescribed financial rules / codal formalities.
Purchase of material and other store items included in DGS&D (GOI), CGHS or any other approved rates .	To procure material as per the approved rates, subject to the budget provision, after observing prescribed financial rules / codal formalities.

10. To refund security/ performance deposit received from suppliers on fulfillment of conditions stipulated in the tender document.

11. To accept money by way of demand draft or any other instrument as permitted from successful tenderer towards security/performance deposit as per conditions stipulated in tender document.

12. To sanction expenditure for the payment of claims / decree by a court of law.

13. To sanction expenditure on payments of duties / taxes, fees of statutory nature

14 To declare as unserviceable, obsolete or surplus, any article or store upto a value of Rs. 50,000/-on an annual basis and dispose off through auction after observing prescribed financial Rules / codal formalities.

15. To write-off losses due to theft, natural calamities, fire, accidents, militancy related incidents upto Rs. 50,000/- on an annual basis subject to proper enquiry and institution of remedial measures.

16. To write-off losses due to expiry or damage to drugs, medicines and equipment upto Rs. 50,000/- on an annual basis subject to proper enquiry and remedial measures besides fixing responsibilities / initiating necessary disciplinary action.

17. To sanction imprest or advance to any officer / official of JKMSCL for meeting expenditure of petty or emergent nature, with a view to ensuring smooth functioning of the Corporation, subject to a ceiling of Rs 0.25 lac at a time.

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18. To sanction and purchase books, periodicals, journals, newspapers of general as well as special nature for the office or any officer of the Corporation.
19. To sanction expenditure on seminars, conferences, publicity/ IEC trainings, workshops, websites, internet / Wifi connections, legal expenses, warehousing, staff welfare, entertainment, post, courier, electricity, water charges, repairing/maintenance of machines like office equipment, communication system, etc and all other recurring expenditure.
20. To sanction prescribed fees and travelling allowances etc to specialists / experts / consultants/ invitees visiting the state in connection with human resource development and better management of the affairs of the Corporation.
21. Sanction / incur any other administrative / contingent expenditure upto Rs 1.00 lac annually subject to budget provision and following due procedures, wherever felt necessary.
23. To sanction the disbursement of monthly salary to the employees before due date of payment in special circumstances.
24. To initiate various welfare measures for the employees of the Corporation like Group Mediclaim policies, Accidental Insurance Policies.
25. To fix consumption limit on account of POL for use in various official vehicles and gensets keeping in view the recommended consumption by the manufactureres and sanction / incur expenditure on the purchase of POL.
26. To insure permanent and moving assets of the Corporation as well as stocks in warehouses in the most prudent manner.
27. To sanction reward for exemplary work, detecting frauds, malpractices or potential risk to the Corporation up to Rs 0.25 lac to an employee with the approval of Board. However, such selection may be made after proper scrutiny and documentation

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of records / certificates by a committee formed by MD, comprising of at least three officers of pay scale equivalent to Pay Band-3 with grade pay Rs. 6600/- and above.

C) LEVEL OF DELEGATION OF FINANCIAL POWERS IN JKMSCL:

SNo	Function/Activity	Competent authority with description of Financial Powers
1	Sale of Fixed Assets	Board.
2	Payment of Bonus/Ex-Gratia Compensation to Workers/ sanction of DA	Board
3	Audit Fees and Expenses	Board
4	Signatories to cheques	i) Up to Rs.10 lakhs – General Manager and Chief Accounts Officer.
	a) Medical procurement & supplies.	ii) Above Rs.10 lakhs - Managing Director and Chief Accounts Officer.
	b)Procurement of materials, equipments, and other store items required by the Corporation for its own use(except drugs, medicines, surgical, sutures, etc) and incurring other administrative / establishment expenditures	Chief Accounts Officer after due approval by Managing Director

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SN ^o	Function/Activity	Competent authority with description of Financial Powers
5	Sanctioning of all statutory dues like PF, ESI, IT, Sales tax, Service Tax, TDS, Gratuity, Insurance premiums, Rent, Rates & Taxes, Telephone, Electricity charges etc.	General Manager (Administration).
6	Sanctioning Establishment expenditure.	For Salaries & Wages including Leave salary, increment, LTC, T.A. Bills <u>Administrative sanction-</u> i) For employees drawing grade pay of Rs.6600/- or equivalent pay scale and above— Managing Director ii) For employees drawing grade pay below Rs 6600/- - General Manager (Admn)
7	Sanctioning of claims of Suppliers.	Managing Director
8	Sanctioning of claims for Refund of EMD / SD/ Retention amount etc.	Managing Director
9	Authorizing Transfer of funds from one Bank Account to another.	Managing Director

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SN _o	Function/Activity	Competent authority with description of Financial Powers
10	Tendering for all values for drugs / Equipments strictly as per Standard Procurement Procedure (SPP).	Managing Director
11	Execution of Agreement	i)Drugs/Medicine/surgical/sutures - General Manager(Procurement) ii)Equipments/Services/Maintenance- General Manager(Procurement) <u>Witness:</u> Any two officers other than the executing officer.
12	Sanctioning of administrative & other Office Expenses: (Computer hire charges, Website costs, internet / running Wifi charges, meeting expenses, training expenses, local conveyance, Books, Newspaper and Periodicals, guest expenses, seminars, repair and maintenance of Furniture and Fixtures, vehicle, building etc)	Transaction value up to Rs. 0.25 lac - Gen. Manager (Administration) Transaction value above Rs. 0.25 lac - Managing Director.
13	Authorizing imprest amount.	Managing Director

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SNo	Function/Activity	Competent authority with description of Financial Powers
14	Approving Legal Charges.	Up to Rs.1.00 lac- Managing Director Above Rs.1.00 lac - Board
15	Approving Consultancy Fees /Professional Charges for Professional services rendered to the Corporation.	i) Up to Rs.0.50 lac, - Managing Director. ii) Above Rs.0.50 lac - Board.

The Board passed the following resolution:

“RESOLVED that the proposed delegation of Administrative and Financial Powers and the proposed levels of delegation be and are hereby approved.”

“RESOLVED FURTHER that the Managing Director, JKMSC is authorised to sub-delegate any or all the powers conferred upon her / him to the officers under him / her subject to due control being retained by her / him and further subject to such conditions as she/ he may deem fit and consistent with the need for prompt and efficient discharge of responsibilities entrusted to such officers. The general delegation of powers by the Managing Director, Jammu and Kashmir Medical Supplies Corporation Limited to other officers shall be submitted to the Board for confirmation.”

“Resolved ALSO that all such powers that have not been explicitly delegated shall vest with the Board.”

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Item 3: To consider and approve the Budget estimate of JKMSC for the year 2013- 14 and 2014-15.

Proposed budget for three months (December – February) 2013-14 and financial year 2014-15 was placed before the Board.

The Board passed the following resolution:

“**RESOLVED** that the proposed budget for the year 2013-14 and 2014-15 for JKMSC as per Annexure - I be and is hereby approved.”

“**RESOLVED FURTHER** that the proposed budget shall be funded by the Department of Planning and Development, J&K as per the proposal submitted and in consonance with the agreement / comments of Planning and Finance Departments conveyed to the Health Department vide UO Nos PD/H&ME/501/95/2012, dated 27.09.2012 and A/97(02)-1250 dated 26.11.2012 respectively.”

“**RESOLVED ALSO** that the Managing Director, Jammu and Kashmir Medical Supplies Corporation Limited is authorized to take up with Planning and Development Department, J&K for the release of amount as per budget approved by the Board.”

Item 4: To consider and approve the Administrative charges for JKMSCL:

The Board passed the following resolution:

“**RESOLVED** that 5% of the purchase value of every transaction shall be charged as Administrative / service charges by JKMSCL on the pattern of Tamil Nadu Medical

Services Corporation with the provision of Viability Gap Funding / Plan Assistance by the Government to the corporation to ensure sustenance and profitability.”

“RESOLVED FURTHER that the percentage shall be reviewed after the corporation becomes fully functional and its expenses / incomes can be forecast with certainty in relation to savings in drug purchases affected by the corporation.”

“RESOLVED ALSO that the Managing Director, JKMSCL be and is hereby authorized to approach Planning & Development Department, J&K for commitment regarding Viability Gap Funding / Plan Assistance for at least next five years, which shall be based on the following formula:-

“Total budget approved for JKMSCL for the year minus 50% of income generated by JKMSCL during the previous year. Remaining 50% shall be utilized for building corpus of the corporation”

“RESOLVED FURTHER that need for Viability Gap Funding / Plan Assistance by JKMSCL shall be reviewed after five years of operation and if required Planning & Development Department, J&K shall continue to provide the assistance on the appropriate scale.”

Item 5: To consider and approve the empanelling of NABL (National Accreditation Board for testing & Calibration Laboratories) accredited Drug Testing Laboratories for quality testing of procured drugs:

JKMSCL has to work on the principle of “Zero tolerance” towards failure / compromise in quality matters. With a view to achieve “Zero Tolerance- Quality Control”, the JKMSCL will put every batch of procured medicines through mandatory quality tests on various parameters. The JKMSCL intends to empanel testing laboratories from across the country for the purpose.

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The Board passed the following resolution:

“RESOLVED that the Managing Director, JKMSCL be and is hereby authorized to undertake empanelling of NABL accredited Drug Testing Labs by JKMSCL through e-bids and to take all necessary steps for the purpose.”

Item 6. Implementation of DVDMS (e-aushadhi) application in JKMSCL:

The supply chain of drugs medicines and other supplies of JKMSCL shall have to be supported by a robust IT backbone with end to end (JKMSCL-HQ to CHC/PHC) connectivity for performance of various activities within the supply chain in a flawless manner and with minimal human interference. The IT backbone is proposed to be erected through a customised Drug and Vaccine Distribution Management System (DVDMS) application - e-Aushadhi, developed by the Centre for Development of Advanced Computing (C-DAC, a Scientific Society of Department of Information Technology, Ministry of Communication and IT, Government of India).

The project proposal has been submitted to the Health & Medical Education Department, J&K who have further forwarded it to the MoHFW, Gol vide letter no HD/plan/32/RCH/EC-ii, dated 26.02.2014 for appraisal and sanction.

The Board passed the following resolution:

“RESOLVED that the action taken for implementation of e-aushadhi in JKMSCL through C-DAC is hereby confirmed and approved.”

Item 7: Hiring accommodation for setting up JKMSC corporate offices at Jammu and Srinagar - up-gradation thereon:

The JKMSCL with the sanctioned staff strength of 22 would requires a suitable accommodation for setting up of corporate office at Jammu as well as Srinagar to

accommodate officers, staff and other facilities viz. conference hall, IT cell, quality control section, drug-sample storage facilities including facility for cold storage etc.

The Board passed the following resolution:

“RESOLVED that the Managing Director, JKMSCL is authorized to hire suitable accommodation for setting up of corporate office at Jammu as well as at Srinagar (Kashmir) either through Rent Assessment Committee of Department of Estates, J&K or through tendering process.”

“RESOLVED FURTHER that the Managing Director, JKMSCL be and is hereby authorized to hire the services of placement agencies for the outsourcing of security for both the corporate offices at Jammu and Srinagar (Kashmir) after completing all the codal formalities.”

Item 8: Hiring of vehicles for JKMSCL:

The JKMSCL is a new undertaking of the J&K Government, functioning w.e.f. 16.08.2013, facility of vehicles is to be created. The non availability of office vehicles is hampering the working of JKMSCL significantly in its days of inception.

The Board passed the following resolution:

“RESOLVED that the Managing Director, JKMSCL be and is hereby authorised to hire three vehicles on the analogy of District Health Societies / NRHM immediately so as to facilitate the working of officers JKMSCL.”

“RESOLVED FURTHER that the MD, JKMSCL may approach Planning & Development Department, J&K for funds for hiring of the vehicles.”

Item 9: Warehousing facilities for JKMSC:

JKMSCL shall procure and stock Drugs, medicines, surgical, suture & equipments in respective district warehouses as per the district wise allocation so as to ensure easy availability of supplies and speedy movement to all Government hospitals in the respective districts without the scope of pilferage or loss in transit.

District warehouses shall be the important nodes of the supply chain - receipt cum storage of items, issue of items as well as placing of indents shall be done through the warehouses. This will not only ensure efficient supplies to the indenting hospitals, but also ensure de-centralized and de-congested systematic distribution and facilitation of district level accounting of supplies.

The Board passed the following resolutions:

“RESOLVED that the proposal of Managing Director JKMSCL to transfer the District Drug Stores / warehouses and provincial drug warehouses along-with movable / immovable assets and staff, wherever existing, by the Health & Medical Education Department, J&K to the JKMSCL is hereby approved.”

“RESOLVED FURTHER the Managing Director, JKMSC be and is hereby authorized to hire Drug Warehouses in whichever district adequate capacity does not exist so as to maintain the operational efficiency of the corporation.”

“RESOLVED ALSO that the Managing Director, JKMSCL be and is hereby authorized to outsource the security services on 24*7 basis for all District Drug Warehouses after completing all the codal formalities.”

“RESOLVED ALSO FURTHER that the Managing Director, JKMSCL be and is hereby authorized to take all necessary steps and initiate appropriate measures in this regard.”

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Item 10: Staff Strength / posting of staff to JKMSCL:

The J&K Medical Supplies Corporation has been established with creation of 22 posts of various categories pursuant to the Cabinet Decision No. 130/15/ 2013, dated 21.05.2013.

However against 22 sanctioned posts, only six officers have so far been posted. Accordingly, in order to make JKMSC fully functional from the coming financial year (2014-15), remaining posts are needed to be filled up on priority.

The Board passed the following resolution:

“RESOLVED that the proposal of Managing Director, JKMSCL for deputing staff against the remaining 16 Nos of vacant sanctioned posts of various categories, be and is hereby approved.”

“ RESOLVED further that the Managing Director, JKMSC be and is hereby authorized to initiate appropriate measures in this regard.”


Item 11: Visit to TNMSCL by the officers of JKMSCL

TMNSCL has extended an invitation to the team of JKMSCL to visit their office on 4th April,2014 to witness the tender opening process which is an elaborate exercise in coordination, information compilation and transparency. It would be an informative and enriching experience for the team which shall not only gain valuable insights into the elaborate and seamless tendering process but shall also undertake detailed study of the warehousing, sampling and testing and accounting procedures being followed by TNMSC which is the benchmark organization for the whole country.

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The Board passed the following resolution:

“RESOLVED that the proposed visit of Managing Director, General Manager (J), General Manager(S) and FA / Chief Accounts Officer of JKMSCL to Tamilnadu Medical Services Corporation Ltd Chennai from 3rd April, 2014 to 7th April, 2014, including travel to and fro by air be and is hereby approved.”


Chairperson, 16/4
Board Meeting.

No: Ch-JKMSCL/PS/BOD/2014/1-5

Dated: 16th April,
March, 2014

Copy to:

1. Principal Secretary to Govt., Department of Finance, J&K.
2. Commissioner/Secretary to Govt., Department of Health & Medical Edu., J&K
3. Director, CSS, Department of Planning & Development, J&K.
4. Principal Private Secretary to Chief Secretary, J&K for the information of worthy Chief Secretary.
5. Private Secretary to Hon'ble Minister for Health & Medical Education, J&K for the information of Hon'ble Minister.