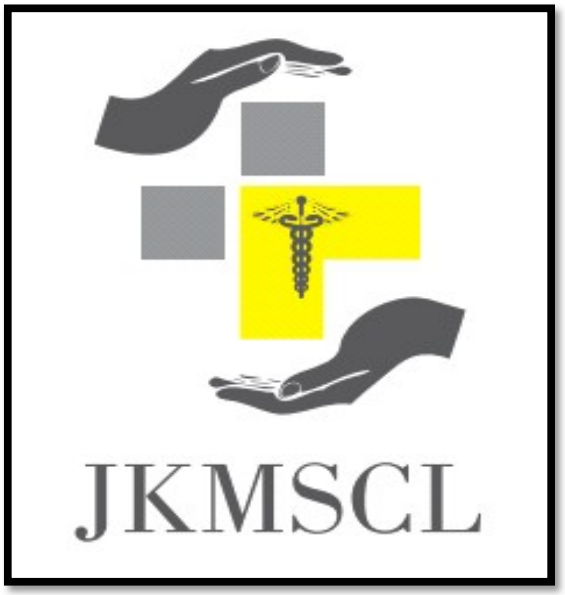
JAMMU AND KASHMIR MEDICAL SUPPLIES CORPORATION LTD.
(Public Sector Undertaking of the Government of Jammu and Kashmir)
Corporate Head Office: Plot No. 58, Friends Colony Satyam Road Trikuta Nagar Jammu
Corporate Office: Opposite J&K Motor Garage Deptt near Hajj House Bemina Srinagar
Telephone: 0191-2478842; 191-3510489 (Jammu), 0194-2490662 (Srinagar)
email:mdjkmscl2@gmail.com; ismjkmscl2018@gmail.com**website**: www.jkmsclbusIness.com



E-BID FOR THE

Empanelment of Vendors for Supply of various departmental forms, OPD/ IPD tickets and different types of Registers and Pads etc. including material

(REFERENCE NO: NIT/JKMSCL/PM/2026/ 718 DATED: 9-11-2026

Important Note: *Each page of e-Bid should be properly page marked and indexed. Page Number should be reflected at the bottom of each page. All documents requested in "Annexure-II", should be reflected in the column mentioned against each (Page No. ___). Any deviation may result in rejection of the bid and the bidder shall be solely responsible for the same.*

*(**To be submitted on letter head of Firm**)*

Bid Submission Letter
(*Declaration Form)*

Sub: - Regarding Bid submission for **NIT/JKMSCL/PM/2026/718 DATED 9-11-2026**

I/We…… *(Name, Designation and Address of Bidder)* having our office at…… *(Address of Firm)* do hereby declare that I/We have read all the terms & conditions of the bid document floated by JKMSCL and agree to abide by all the terms & conditions set forth therein.

I/We declare that we are participating in this bid in the capacity of …… *(Printer/ Authorized representative of the Printer)* I/We have enclosed all the requisite documents and are as per the requirement of the NIT.

I/We further declare that the rates offered by us shall remain valid for the period of 24 months extendable for a further period of three months and shall reduce the rates, if the rates are reduced by us for any other buyer during this period within Union of India. I**/We have enclosed the documents as per details given in Annexure I of the NIB and other documents asked in NIT.**

We further undertake to abide by all the terms & conditions of the NIB.

Dated

Name and signature of bidder with seal

JKMSCL

JAMMU AND KASHMIR MEDICAL SUPPLIES CORPORATION LTD.

(Public Sector Undertaking of the Government of Jammu and Kashmir)

Corporate Head Office: Plot No. 58, Friends Colony Satyam Road Trikuta Nagar Jammu
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Telephone: 0191-2478842; 191-3510489 (Jammu), 0194-2490662 (Srinagar)
email:mdjkmscl2@gmail.com; ismjkmscl2018@gmail.com**website**: www.jkmsclbusIness.com

Tender No. NIT/JKMSCL/PM/2026/718
Dated: 9-11-2026

NOTICE INVITING BID (NIB)

On Behalf of Jammu & Kashmir Medical Supplies Corporation Limited, e-bid under two cover system (Technical bid in cover 1 and Financial bid in cover-2) is invited for the finalization of Rate Contract for the "Empanelment of Vendors for Supply of various departmental forms, OPD/ IPD tickets and different types of Registers and Pads etc. including material" from the Printers/ Authorized Representatives of the Printers. Detailed tender document may be downloaded at J&K Govt. Portal www.jktenders.gov.in, www.jkmsclbusiness.com,. The cost of the tender along with tender processing charges of Rs.10,000/- (Rupees Ten thousand only/-) + 18% GST i.e. Rs.1,000/- (Rupees one thousand only) as cost of tender & Rs.9,000/- (Rupees Nine thousand only) + 18% GST as tender processing charges shall have to be paid either through **NEFT/RTGS only** in the Corporation's Bank Account No**.0373040500000032** maintained at J&K Bank Limited, Branch Medical College Jammu, IFSC Code JAKA0MEDJAM **or by depositing the amount directly into the above Account No**. along with the submission of requisite valid documentary proof.

- **IMPS mode of transfer is not verifiable and hence shall not be entertained as tender fee or tender processing charges. Bidders claiming to submit money through IMPS Mode shall be out-rightly rejected.**
- **DD as mode of payment for cost of tender/tender processing fees/Bid Security shall only be entertained if the same is deposited physically against proper receipt in the Corporate Office of JKMSCL, before the closing due date of e-bid.**
- **Bid Security** Rs. 1,00,000.00 in the form of FDR/CDR/BG/RTGS/NEFT (FDR/CDR from scheduled/Nationalised Bank / BG from Nationalised Bank) with validity of 30 months. Bids submitted without sufficient bid security & validity shall be summarily rejected. **Firms which are registered as (Micro and Small Enterprise) MSEs Unit(s) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) shall be considered for Exemption of bid security including tender fee of Rs. 1000/- as per provisions of MSME Policy. Tender Processing charges of Rs. 9000/- + GST (18%) is to be paid by the MSE Unit(s) also.**
- Physical hard copy of Bid Security in form of FDR/CDR/BG may be submitted to the Corporate Head Office before closing the due date of e-bid. Scanned copy of the same shall be uploaded along with Technical Bid, failing which bid shall be out rightly rejected.
- **Bidders seeking EMD exemption must submit the valid supporting document for the relevant category. Under MSE category only manufacturers for goods and service providers for services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.**
- **Scanned copies of NEFT/RTGS/Bank Transfer/Receipt towards the cost of tender documents and tender processing charges shall have to uploaded along with Technical Bid, failing which bid shall be out rightly rejected.**

Note: If any amendment is carried out in the bid specifications and terms &conditions following pre-bid meeting, the same shall be uploaded on the J&K Govt. tender portal www.jktenders.gov.in; JKMSCL website: www.jkmscl.nic.in; www.jkmsclbusiness.com, www.jkhealth.org.in; but shall not be published in any newspapers / journal.

In case any inconvenience is felt, please contact Corporate Office JKMSCL atJammu/Srinagar or queries may be e-mailed on address mdjkmscl2@gmail.com, gmjjkmscl@gmail.com.

JAMMU AND KASHMIR MEDICAL SUPPLIES CORPORATION LTD.
(Public Sector Undertaking of the Government of Jammu and Kashmir)
Corporate Head Office: Plot No. 58, Friends Colony Satyam Road Trikuta Nagar Jammu
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email:mdjkmscl2@gmail.com; ismjkmscl2018@gmail.com**website**: www.jkmsclbusIness.com

BIDDING DOCUMENT FOR
Empanelment of Vendors for Supply of various departmental forms, OPD/ IPD tickets and different types of Registers and Pads etc. including material

Tender No.NIT/JKMSCL/M&E/2026/718 : 9-11-2026

Date of publication of e-bid	: 9-11-2026 by 1600 hrs
Start date and time for download of bid document	: 9-11-2026 1630 hrs
Clarification start date	: 9-11-2026 at 1700 hrs
Clarification end date	: 18-11-2026 upto1000 hrs
Pre- bid conference	: 18-11- 2026 **AT 11.00 A.M**
	(at Corporate Office, Jammu/Srinagar)

Google link for Prebid Conference :- https://meet.google.com/gxy-fvjf-gvr

Start date and time for submission of online bids	: 21-11-2026 at 1500 hrs
Last date and time for submission of online bids	: 10-12-2026 at 1600 hrs
Date and time for online opening of technical bids	: 12-12-2026 at 1100 hrs
Cost of tender document	: Rs. 1000/- +GST
Tender Processing charges	: Rs. 9000/- +GST

ADDRESS FOR COMMUNICATION:

Managing Director or General Manager,
J&K Medical Supplies Corporation Ltd,
Plot No. 58, Friends Colony Satyam Road
Trikuta Nagar, Jammu
Bemina Near Haj House- Srinagar
(Kashmir)

Note: -

1. The bidder shall have to get themselves updated with the date & time fixed for Pre-bid as per the item list. After pre-bid meeting necessary changes in bid conditions shall be done with the recommendations of panel of technical experts drawn from the intending department after the approval of the competent authority. Bid should be submitted through e-portal www.jktenders.gov.in after pre-bid meeting including all the clarifications/ modifications/ amendments.
2. Corrigendum/addendum shall be the integral part of terms & conditions of bid which shall be duly signed and attached with the bid document by the bidder.
3. The JKMSCL is not bound to accept the lowest bid and may reject any/part thereof or all bids without assigning any reason thereof.
4. The bidders shall have to submit a **GST No. and valid 'GST'** clearance certificate/returns submitted from the taxation department and the 'PAN' issued by income tax department.
5. It is clarified that the information required in bidding document should be submitted only in enclosed format bidding forms without any change or modification in its formats. Bids submitted with changed or modified annexure/ formats shall be rejected.
6. Information of award of contract shall be communicated to all participating bidders on the website www.jktenders.gov.in**.** www.jkmsclbuisness.com

Note: -

If any amendment/clarification is carried out in the technical specifications and bid terms & conditions following pre-bid meeting or any other information, the same shall also be uploaded on the websites mentioned above and the bidders shall keep themselves updated by regularly visiting the website/jk portal.

Important Note:

1. No representation shall be allowed, accepted and entertained after the Pre-bid meeting (i.e upto 4.00 P.M of Pre-bid date). Bidders are requested to submit their queries/clarifications by or before the date fixed (mentioned above), so that the same can be discussed and clarified during the Pre-bid meeting.

I. Empanelment Period

The empanelment shall remain valid for a period of two years or till finalization of a fresh rate contract, whichever is earlier.

II. Empanelment Procedure

1. Bids received shall be evaluated by the Committee constituted by JKMSCL.
2. The Committee shall open and evaluate the technical bids uploaded by the bidders.
3. Bidders declared technically compliant with the NIT shall be considered for opening of Financial Bids.
4. Financial evaluation shall be carried out item-wise and the lowest quoted rates (L1) shall be considered for empanelment.
5. Firms qualifying technically shall be given an opportunity to match the L1 rates for empanelment.
6. All firms agreeing to work at L1 rates shall be empanelled and eligible for equal distribution of printing work across JKMSCL institutions in the Union Territory of J&K.
7. Work orders shall be issued to empanelled firms as per departmental requirements from time to time.

III. Award of Work

1. Printing work shall be distributed equally among empanelled firms at approved L1 rates.
2. The selected firms shall be responsible for timely and satisfactory execution of assigned work.
3. Vendors shall prepare draft samples of printing material for approval before final printing. If the sample fails in quality/other reasons, the firm has to immediately provide fresh sample for approval failing which order shall be issued to other empanelled firm.

Other Terms & Conditions

1. The decision of JKMSCL regarding evaluation and empanelment shall be final and binding.
2. JKMSCL reserves the right to reject any tender in case of incomplete information, false representation, or non-submission of required documents.
3. If any submitted document is found fake or fabricated, penal action shall be initiated against the firm.
4. JKMSCL reserves the right to de-panel any firm during the empanelment period in case of unsatisfactory performance or submission of false information.
5. Approved rates shall remain fixed throughout the contract period and no escalation shall be allowed.
6. JKMSCL may periodically review the performance of empanelled firms.
7. The vendor shall comply with all applicable Central and State laws, taxes, and statutory requirements.
8. All quoted rates must be F.O.R. JKMSCL Ware Houses.
9. Conditional tenders shall not be entertained.
10. Empanelled firms shall execute supply orders within the stipulated time period.
11. Subletting or assignment of work to another party shall not be permitted.
12. Failure to supply material within the stipulated period may result in cancellation of order and forfeiture of EMD.
13. The vendor shall ensure proper waterproof packing of printed materials.
14. JKMSCL reserves the right to inspect material and workmanship at any stage.

TABLE-1

S. No	Item Code	Subject	Size
1.	SI001	Cash Receipt Book / G R Book (in Triplicate) white/ Color paper 150 leaves Book single side printing on 64.GSM paper Rate per book	Size 18*22/8
2.	SI002	Discharge Summery (Both Sides Print) white paper 70.GSM paper Single side printing 100 leaves pad Rate per Pad	Size 17*27/4
3.	SI003	Visitors Book (Counter foil): white paper 64.GSM paper 100mleaves pad Counterfoil Rate per book	Size 18*22/12
4.	SI004	Referral card: with S.No. Single side printing Rate Per Card	Size 22*28/4 on 140.GSM
5.	SI005	Attendants Pass: paper 140.GSM single side printing with S.No. Rate Per Card	Size 22*28/24
6.	SI006	OPD Ticket Card: Paper 120.GSM Card, Paper, Colour/ White with S.No. Single side printing Rate Per Card	22*28/8 Card
7.	SI007	Computerized OPD Ticket single Ply Continuous DOT matrix 100 GSM paper single side printing Rate Per Ticket	Size 8"x10"
8.	SI008	TMT Requisition Form: white paper 70.GSM paper 100 leaves pad single side printing Rate per pad	Size 17*27/4
9.	SI009	Short stay Admission Ticket on 120.GSM card paper single side printing Rate per card.	Size A/4
10.	SI010	IPD Ticket (Medicine / Surgical / Oncology) 24 pages inner both sides printing white Paper 70.GSM paper and Title Cover 9.5 kg card both sides printing with S.No. Rate per Ticket	Size 18*22/4
11.	SI011	Lab Requisition Form 100 Leaves Pad on Colour / white Paper 64.GSM	Size 18*22/8
12.	SI012	Intake and output Chart: Color paper 100 leaves pad On Paper 644.GSM single side printing Rate per pad	Size 17*27/4
13.	SI013	Indent Book (in triplicate): white paper 150 leaves Book On 70.GSM paper single side printing Rate per book	Size 17*27/4
14.	SI014	Echo Requisition Form: white paper 70.GSM 100 leaves pad single side printing Rate per pad	Size 17*27/4
15.	SI015	Requisition Endoscopic Procedures: white paper 100 leaves pad Size 17*27/4 white paper 70.GSM 100 leaves pad single side printing Rate Per pad	Size 17*27/4
16.	SI016	ECG Requisition form : white paper 64.GSM 100 leaves pad single side printing Rate Per Pad	Size 18*22/6
17.	SI017	Daily Diet requisition: white paper 70.GSM 100 leaves pad single side Printing Rate per	Size 17*27/4
18.	SI018	CT Scan Pad: white paper 70.GSM 100 leaves pad single side printing Rate Per pad	Size 17*27/4
19.	SI019	Requisition Form for Blood Transfusion (Both Side Print): white paper 70.GSM 100 leaves pad single side printing Rate per pad	Size 17*27/4
20.	SI020	Admission Record (Advice to MRD) Color paper 64.GSM 100 leaves pad single side printing Rate per pad	Size 18*22/8

21.	SI021	Audio-Gram reporting pad. (Pad of 100 leaves) Paper 70.GSM single side printing Rate per pad	Size 18x22/4
22.	SI022	Blood Issue Register for Blood Bank (Register of 100 leaves): white paper 70.GSM both sides printing Card Board binding with cloth Rate per Register	Size 17x27/4
23.	SI023	Blood Transfusion Forms (Pad of 100 leaves): white paper 64.GSM single sided printing Rate per pad.	Size 18x22/4
24.	SI024	Blood Report Hematology (Pad of 100 leaves) white paper 64.GSM single sided printing Rate per pad	Size 18x22/8
25.	SI025	C.T. Requisition Forms: (Pad of 100 leaves) white paper 70.GSM Single side printing) Rate per Pad	Size 17"x 27/4
26.	SI026	C.T. Report Forms: (Pad of 100 leaves) white paper 70.GSM single sided printing) Rate per Pad	Size 17"x 27/4
27.	SI027	C.T. Registers: (100 leaves) both sides printing white paper 70.GSM Card Board Binding with Cloth) Rate per Register	Size 17"x 27/4
28.	SI028	Death Report Forms (Pad of 100 leaves) white paper 64.GSM paper) single sided printing Rate Per Pad	Size 18x22/4
29.	SI029	Drug Consumption Registers (Register of 100 leaves) white paper 70.GSM, Card Board Binding with Cloth both sided printing Rate per Register	Size 17x27/4
30.	SI030	Death Certificates (Pad of 100 leaves) white paper 64.GSM) single sided printing Rate per pad	Size 18x22/4.
31.	SI031	E.C.G. Report Forms: (Pad of 100 leaves) white paper 64.GSM Single side printing) Rate per Pad	Size 18x22/6 Rate per Pad
32.	SI032	E.M.G. Requisition Forms (Pad of 100 leaves) white paper) 64GSM single side printing Rate per Pad	Size 18x22/6
33.	SI033	Endoscopy Requisition Forms (Pad of 100 leaves) white paper70.GSM: Single side printing Rate per Pad	Size 17x27/4
34.	SI034	Endoscopy Report Forms (Pad of 100 leaves) white paper 70.GSM single side printing Rate per Pad	Size 17x27/4
35.	SI035	Colonoscopy Requisition/Report Forms (Pad of 100 leaves) white paper 70.GSM single side printing): Rate per Pad	Size 17x27/4
36.	SI036	Ophthalmology Case Sheets 24 pages inner both sides printing white paper 64.GSM and cover card sheet 140.GSM both side Printing Rate Per Ticket	Size 18x22/4
37.	SI037	E.N.T. Case Sheets (22) pages inner both sides printing; white paper 64. GSM and cover card sheet 140.GSM both side printing Rate per Ticket	Size 18x22/4
38.	SI038	Echo Requisition Forms: (Pad of 100 leaves) white paper 70.GSM Single side printing) Rate per Pad	Size 17x27/4
39.	SI039	Echo Report Forms: (Pad of 100 leaves) white paper 70.GSM single sided printing) Rate Per Pad	Size 17x27/4
40.	SI040	Follow-up Treatment Case Sheets for Oncology 24 pages inner both printing white paper 70.GSM and cover card sheet 140.GSM both side printing Rate Per Case sheet	Size 18x22/4
41.	SI041	Indoor/OPD Registers (Register of 100 leaves) white paper 70.GSM both sides printing) Cardboard Binding with cloth. Rate per Registers	Size 17x27/4

42.	SI042	M.L.C. Case Sheets: 24 pages inner both sides white paper 70.GSM and cover card sheet 140.GSM both side printing. Rate per Ticket	Size 18x22/4
43.	SI043	U.S.G. Registers: (Register of 100 leaves) white paper 70.GSM both sides printing Card Board binding with cloth Rate per Register	Size 17x27/4
44.	SI044	M.R.I. Registers: (Register of 100 leaves) white paper 70.GSM both side printing Card Board binding Rate Per Register	Size 17x27/4
45.	SI045	Short-Stay Admission Tickets card paper 120.GSM Size A/4 single sided printing Rate per Card	Size A/4
46.	SI046	T3, T4, TSH Requisition Forms: Pad of 100 leaves) white paper 70.GSM Single side Rate per Pad	Size 18x22/4
47.	SI047	Vital Charts: (Pad of 100 leaves) white paper 70.GSM single sided printing) Rate per pad	Size 18x22/4
48.	SI048	Voluntary Blood Donor Certificates: (100 leaves pad) white paper 70.GSM single side printing Rate per pad	Size 17x27/4
49.	SI049	Treatment Charts: (Pad of 100 leaves) white paper 70.GSM single sided printing Rate Per Pad	Size 18x22/4
50.	SI050	U.S.G. Registers: 100 Leaves Register white paper 70.GSM both sides Printing Cardboard Binding with Cloth Rate per Register	Size 17x27/4
51.	SI051	TORCH Serology Form: 100 Leaves Pad white Paper 70.GSM Single side printing Rate Per Pad	Size 17x27/4
52.	SI052	Medical Certificate Colour printing 250 GSM Art Cart	Size A/4
53.	SI053	Blood Report Form: (100 Leaves Pad) white paper 70.GSM single sided printing Rate per Pad	Size 18x22/8
54.	SI054	O.P.D. Tickets: (100 GSM Paper) single side printing) Rate per Card	Size A/4
55.	SI055	Discharge Summary: (Pad of 100 leaves) white Paper 70.GSM single side printing Rate per Pad	Size 18x22/4
56.	SI056	Attendant Passes card paper 140.GSM Single side printing dully numbered Rate per Card	Size 4”x4”
57.	SI057	Discharge Book (14 pages book) inner white : paper 70.GSM both sided printing and cover 140. card paper printed both side Rate Per Book.	Size 18x22/8
58.	SI058	ANC card (14 pages book) white paper 70.GSM both sides printing and cover card sheet 140GSM both side printing Rate Per Card	Size 18x22/8
59.	SI059	Folder Special New-Born Care Unit – 300 GSM, Art Card Multi-Colour printing with pocket Per Folder	Size 11" × 18"
60.	SI060	Neo-Natal Case Record Sheet – 115 GSM, Multi-Colour, both-side printing Per Sheet	Size 11" × 18"
61.	SI061	Monitoring Sheet – 95 GSM, Multi-Colour Per Sheet	Size 10" × 8"
62.	SI062	Investigation Sheet – 95 GSM, Multi-Colour Per Sheet	Size 10" × 8"
63.	SI063	Treatment Continuation Sheet – 95 GSM, Multi-Colour Per Sheet	Size 10" × 8"
64.	SI064	CBAC Forms – 100 Leaves 100.GSM White Paper Per Pad	Size 9" × 7"

65.	SI065	OPD Slip / Ticket: White Paper 70.GSM, single side printing Per Slip / Ticket	Size 8.5" ×11"
66.	SI066	Discharge Note – 130 GSM, Multi-Colour (White Paper) Per Sheet	Size 10½" × 8
67.	SI067	Institutional Follow-up Book (Duplicate) – 200 Leaves White Paper 70.GSM Per Book	Size 5" × 8"
68.	SI068	Labour Room Register – 100 Leaves, Ledger Paper, both-side printing, Cloth Binding Per Register	14½" × 9½"
69.	SI069	Treatment Card – 300 GSM, Paper Card Multi-Colour with Lamination Per Card	11" × 18"
70.	SI070	Standard Case Sheet – 20 Pages Booklet+ Cover (whitepaper 70.GSM, Inner Card Paper 120.GSM for cover) Per Booklet	10" × 8"
71.	SI071	Register for NPCDCS – 100 Leaves, Ledger Paper, both-side printing, Cloth Binding Per Register	Size 17" × 27"/4
72.	SI072	Discharge Card Card Paper 120.GSM, single side printing Per Card	18" × 22"/8
73.	SI073	Strategy Handbook – 130 GSM Art Paper, Title Cover 300 GSM with Lamination Rate Per Page	9" × 7"
74.	SI074	Maternal & New-Born Health Tool Kit –130 GSM Art Paper, Title Cover 300 GSM with Lamination Rate Per Page	9" × 7"
75.	SI075	Different Types of Cards – Multi-Colour, Both side printing Per Card	9" × 7"
76.	SI076	News-Letter Booklet (8 Pages) – 130 GSM Art Paper, Title Cover 300 GSM with Lamination Per Page	10½" × 8½"
77.	SI077	Reproductive & Child Health Register – 270 Leaves, Cloth Binding Per Register	14½" × 9½"
78.	SI078	Cash Book – 100 Leaves, Ledger Paper, both-side printing, Cloth Binding Per Register	13" × 8"
79.	SI079	Stock Register – 100 Leaves, Ledger Paper, both-side printing, Cloth Binding Per Register	13" × 8"
80.	SI080	Fixed Asset Register – 100 Leaves, Ledger Paper, both-side printing, Cloth Binding Per Register	13" × 8"
81.	SI081	Mother & Child Protection Book Hindi/Urdu/English, 130 GSM Art Paper, Multi Colour printing Per Book	9" × 7"
82.	SI082	Safe Motherhood Booklet – Hindi/Urdu/English, Multi-Colour, Inner 130 GSM, Title 300 GSM Per Book	9" × 7"
83.	SI083	Birth Defects & Development Delay Register – 100 Leaves Leger Paper 70.GSM Cloth binding Per Register	14½" × 9½"
84.	SI084	Mobile Team Register for School Children – 100 Leaves Leger Paper Cloth Binding Per Register	14½" × 9½"
85.	SI085	Mobile Team Register for Anganwadi Children – 100 Leaves Leger Paper Cloth Binding Per Register	14½" × 9½"
86.	SI086	Delivery Point Register – 100 Leaves Leger Paper Cloth Binding Per Register	14½" × 9½"
87.	SI087	Reporting Form – 100 Leaves Pad White Paper 64.GSM Single Side Printing Pad Binding Per Book	10" × 8"
88.	SI088	Comprehensive Abortion Services / Guidelines – 130 GSM Art Paper, Title Cover 300 GSM with Lamination, Multi Colour printing Per Page	9" × 8"

89.	SI089	Poster – Hindi/English/Urdu, Multi-Colour Printing, 130 GSM ART Paper, Single Side Printing Per Poster	18" × 22"
90.	SI090	Referral Card Card Paper 100.GSM Multi Colour printing Single Side Per Card	13" × 8"
91.	SI091	ASHA Diary White Paper 70.GSM Single Side Printing Per Page	10" × 8"
92.	SI092	Indent Book – Ledger Paper 100 Leaves Both Side Printed, Cloth Binding Per Book	14½" × 9½"
93.	SI093	File Cover with Printing & Lamination Per Piece	28 kg Gross
94.	SI094	Birth / OPD Register – 100 Leaves, Ledger Paper, both-side printing, Cloth Binding Per Register	15" × 13"
95.	SI095	Different Types of Register: – 100 Leaves, 70 GSM Paper, both-side printing, Cloth Binding Per Register	Size 15" × 13"
96.	SI096	Answer books: 32, paged white paper 70.GSM, Printing with serial no. and Thread Stitched Per Book	Size A/4
97.	SI097	Diploma certificate: Multicolor printing one side with serial no. along with Hologram Logo 250.GSM Art card Rate per Card	Size A/4
98.	SI098	Marks certificate: Multicolor printing one side with serial no. along with Hologram Logo 250.GSM Art Card Rate per Card	Size A/4
99.	SI099	Marks certificate: Multicolor printing one side with serial no. along with Hologram Logo 110.GSM Maplitho paper Art Card	Size A/4
100.	SI100	USG reporting pad: white paper 70.GSM, single side printing 100, LVS pad	Size A/4
101.	SI101	USG requisition pad white paper 70.GSM, single side printing 100, LVS pad	Size A/4
102.	SI102	MRI reporting pad: white paper 70. GSM, single side printing 100, LVS pad Rate per pad	Size 17*27/4
103.	SI103	MRI requisition pad white paper 70.GSM, single side printing 100, LVS pad Rate per pad	Size 17*27/4
104.	SI104	CT reporting pad: white paper 70.GSM, single side printing 100, LVS pad Rate per pad	Size 17*27/4
105.	SI105	CT requisition pad: white paper 70. GSM, single side printing 100, LVS pad Rate per pad	Size 17*27/4
106.	SI106	OPD CARD: White card paper 120. GSM, Single side printing with numbering Rate per Card	Size 22”x28”/8
107.	SI107	IPD TICKET: White Paper 64. GSM Both side printing 10 Paged and Title Cover 120. GSM Rate per Card	Size 18”x22”/4
108.	SI-108	Laboratory Register: Ledger paper 70. GSM 100 Leaves Card board Binding with cloth Rate per Register	Size 20”x30”/4
109.	SI-109	Stock Register: Ledger paper 70. GSM 100 Leaves Card board Binding with cloth Rate per Register	Size 20”x30”/4
110.	SI-110	HIV -TB line List Register: Ledger paper 70. GSM 100 Leaves Card board Binding with cloth Rate per Register	Size 20”x30”/4
111.	SI-111	TB- HIV Register: Ledger paper 70. GSM 100 Leaves Card board Binding with cloth Rate per Register	Size 20”x30”/4
112.	SI-112	HIV Reporting Forms: Colour paper, 64. GSM Pad of 100 Leaves single side printing Rate per Pad	Size 18”x22”/4

113.	SI-113	Referral Slips: Colour paper, 64. GSM Pad of 100 Leaves single side printing Rate per Pad	Size 18"x22"/4
114.	SI-114	CT/MRI BAGS: Non woven, 60 GSM Both side printing B/W Rate per Bag	Size 14.5"x17.5"

D I S C L A I M E R

The information contained in this bid document for proposed **"Empanelment of Vendors for Supply of various departmental forms, OPD/ IPD tickets and different types of Registers and Pads etc. including material** or subsequently provided to the Bidder(s), in documentary or any other form by or on behalf of the Jammu and Kashmir Medical Supplies Corporation ltd. (procuring entity) or any of its employees or advisors, is provided to bidder(s) on the terms and conditions set out in this bid and such other terms and conditions subject to which such information is provided to the bidder.

Whilst the information in this bid has been prepared in good faith and contains general information in respect of the proposed **"Empanelment of Vendors for Supply of various departmental forms, OPD/ IPD tickets and different types of Registers and Pads etc. including material,** the bid is not and does not purport to contain all the information which the bidder any require.

Jammu and Kashmir Medical Supplies Corporation Ltd., does not accept any liability or responsibility for the accuracy, reasonableness or completeness of, or for any errors, omissions or misstatements , negligent or otherwise, relating to the "Empanelment of Vendors for Supply of various departmental forms, OPD/ IPD tickets and different types of Registers and Pads etc. including material, or makes any representation or warranty, express or implied, with respect to the information contained in this bid or on which this bid is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and liability therefore is hereby expressly disclaimed.

This document is neither an agreement and nor an offer or invitation by the Jammu and Kashmir Medical Supplies Corporation Limited, (hereinafter referred to as "procuring entity") to the prospective bidders or any other person. The purpose of the bid document is to provide interested parties with information to assist the formulation of their proposal/offer. The information contained in this bid document is selective and is subject to updating expansion, revision, and amendment. Each recipient must conduct its own analysis of the information contained in this bid document or to connect any inaccuracies therein that may be in this bid document and is advised to carry out its own investigation into the "Empanelment of Vendors for Supply of various departmental forms, OPD/ IPD tickets and different types of Registers and Pads etc. including material, the legislative and regulatory regime which applies thereto and by and all matters pertinent to the "Empanelment of Vendors for Supply of various departmental forms, OPD/ IPD tickets and different types of Registers and Pads etc. including material and seek its own professional advice on the legal, financial, regulatory and taxation consequences of the entering into any agreement or arrangement relating to the "Empanelment of Vendors for Supply of various departmental forms, OPD/ IPD tickets and different types of Registers and Pads etc. including material.

This bid document includes certain statements, estimates and targets with respect to the procurement. Such statements, estimates and targets reflect various assumptions made by the procuring entity, (and the base information on which they are made) which may or may not prove to be correct. No representation or warranty is given

as to the reasonableness of forecasts or the assumptions on which they may be based and nothing in this bid document is, or should be relied on as, a promise, representation, or warranty. Bid document and the information contained therein is meant only for those applying for this procurement, it may not be copied or distributed by the recipient to third parties, or used as information source by the bidder or any other in any context, other than applying for this "Empanelment of Vendors for Supply of various departmental forms, OPD/ IPD tickets and different types of Registers and Pads etc. including material.

The procuring entity is, its employees and advisors make no representation or warranty and shall have no liability to any person, including any bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this bid document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the bid document and any assessment, assumption, statement or information contained therein or deemed to form part of this bid document or arising in any way for participation in this bidding process.

The procuring entity also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any bidder upon the statements contained in this bid document.

The procuring entity may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this bid document.

The issue of this bid document does not imply that the procuring entity is bound to select a bidder or to appoint the selected bidder or bidder, as the case may be, for the procurement and the procuring entity reserves the right to reject all or any of the bidders or bids at any point to time without assigning any reason whatsoever.

The bidder shall bear all its costs associated with or relating to the preparation and submission of its bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the procuring entity or any other costs incurred in connection with or relating to its bid. All such costs and expenses shall remain with the bidder and the procuring entity shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a bidder in preparation or submission of the bid, regardless of the conduct or outcome of the bidding process.

Any information/documents including information/ documents pertaining to this bid or subsequently provided to bidder and/or selected bidder and information/documents relating to the bidding process; the disclosure of which is prejudicial and/or detrimental to, or endangers, the implementation of the procurement is not subject to disclosure as public information/documents.

Managing Director
Jammu and Kashmir Medical Supplies Corporation Ltd

Section-I Instruction To Bidders (ITB)

Before uploading bid, kindly go through the following instructions carefully so that your bid may not be considered invalid:

Clause No.	Description
1.	Go through the terms and conditions, annexure and other forms of the document carefully and meticulously & get your digital signatures available for uploading.
2.	Bid form must conform the terms & conditions of the bid documents and Technical Bid in Cover-'A' & Financial Bid in Cover-'B' to be uploaded on www.jktenders.gov.in. The receipt for cost of tender, tender processing fee and catalogues of the quoted items, if any, shall be submitted in the office of JKMSCL atleast one day prior to submission of online bids.
3.	It is expected from all bidders that CDR/FDR/BG in separate envelope shall be deposited with the authorised person of JKMSCL at reception against proper receipt from the concerned.
4.	Correspondences/Complaints lodged to JKMSCL should bear signature, name, I.D proof and mobile number of the complainant. Unauthenticated correspondence/ complaints may not be acted upon. If any bidder intends to lodge a complaint or make a suggestion with regards to some bid condition, it shall be done in the Pre-bid conference, in the office of JKMSCL in writing. After the stipulated period as decided by the JKMSCL, no such complaint/ suggestion would normally be considered.
5	Certificates/Licenses/Documents which are required should be complete and updated. The bidder shall submit acceptance of terms and conditions of the tender document.
6	If there is any query in bid document/uploading process, bidder may contact JKMSCL office at Jammu/Srinagar during working hours i.e 1000 hrs to 1600 hrs on ph. 0191-2580842, 0194-2432008 or e-mail on gmkjkmscl1@gmail.com/ jkmsclepm@gmail.com / gmjjkmscl@gmail.com
7.	In case a bidder is given any assurance what so ever of being provided with any advantage in JKMSCL by anybody or if a bidder is directly or indirectly threatened of being put to some deliberate disadvantage in the bidding process & in the bidder's subsequent association/ working with JKMSCL, it is requested that the concerned must immediately inform about the same to the Managing Director, JKMSCL/G.M-J(Adm), JKMSCL in writing or through e-mail on gmjjkmscl@gmail.com. It is advised that evidence of such unfair activity of such person, if available, is produced along with the complaint, so that action can be taken against such a person(s) and that their details can be put on the website so that other bidders can be forewarned in this regard.
8	The Bidders shall have to submit a GST No. & GST clearance certificate/return submitted from the concerned commercial taxes officer and the 'PAN' issued by income tax department.
9	It is clarified that the information required in bidding document should be uploaded as per enclosed bidding form without any change or modification in its formats. Bids submitted with changed or modified annexure/ formats shall out rightly be rejected.
10	The declaration of technical bid in respect of responsive/non responsive bidders shall be uploaded on website www.jktenders.gov.in Similarly, information regarding financial bid (L-1) shall also be provided to bidders on above websites. Individual bidders shall not be informed separately.
11	No firm/bidder/manufacture/importer shall provide/supply any of the product item at the rate contract /approved by JKMSCL to any of the department/NGO/other procuring institute within or outside the Union Territory of J&K. In case any supply is made in violation to the said condition (or), the supplier/firm shall be liable to be penalised to the tune of 7.5% of order placed/blacklisting for a period not less than five years (or) both as deemed fit, to the competent/Tender Inviting Authority. However, JKMSCL can procure the items for any of the departments within /outside the Union Territory of J&K/after charging the administrative expenses.

12	The qualified bidders are required to submit the relevant documents and annexure uploaded with their e.bid in original along with catalogues at the time of issuance of LOI /execution of agreement before issuance of rate contract.
13	The bidder shall not under any circumstances quote "Zero" anywhere in the BOQ.

Section-II: Bid Data Sheet (BDS)
Table of Contents

S. No.	Description	Pages
1.	Introduction	
2.	Bidding Document	
3.	Preparation of Bids	
4.	Submission and Opening of Bids	
5.	Evaluation and Comparison of Bids	
6.	Award of Contract	
7.	Redressal of Grievances during Process	

1. Evaluation Criteria

Claus	Description
1.	**Scope**
1.1	**Local handling and inland transportation:-**The cost for Inland transportation, insurance, related services, installation, commissioning, demonstration and other incidental costs for delivery of goods, or port of entry, or supply point to consignee site, schedule of supply shall be quoted in price schedule.
1.2	**Minor omission and missing items:-** Pursuant to the relevant clauses, the cost of all quantifiable non-material non-conformities or omissions from the contractual and commercial conditions shall be evaluated. The procuring entity will make its own assessment of the cost of any non-material non-conformities and omissions for the purpose of ensuring fare comparison of bids.
2.	**Technical Criteria:-**The minimum technical level that the goods and related services shall have in order to comply with the Section V, schedule of supply are specified. These criteria are evaluated on a pass-fail system, with a minimum acceptable level for each criteria enumerated in technical specifications of item. However, a minor deficiency in technical compliance may not be cause for rejection of the bid.
3.	**Economic Criteria: -** The economic criteria are most important when evaluating a Bid. The price, however, may not be the only criterion, as there could be technical evaluation that may be expressed in mandatory terms *i.e.* cost per test etc.
3.1	**Performance and productivity of goods:-** The performance and productivity of the equipment shall be as per the reference value or norms specified in technical specification of an item and corresponding value guaranteed by the bidder in its bid.
4.	**Price preference:-**
4.1	The price preference shall be given in evaluation of bids and award of contract as per MSME Policy in vogue.
4.2	**Taxes as** applicable, should be mentioned clearly and separately.

Annexure II

(To be submitted on Firms' letter head)

Technical Bid Submission Sheet (Cover 'A')

Managing Director

Jammu & Kashmir Medical Supplies Corporation
Ltd. J&K

We, the undersigned, declare that:

1. I/We …… ……have examined and have no reservations to the bidding document of NIB No. …… dated……including addenda/clarification No.:……dated …… We offer to supply in conformity with the bidding document and in accordance with the delivery schedule specified in Section V, schedule of supply, the following goods and related services…… *Name of the item and Guarantee period plus etc. ……*
2. Our bid shall be valid for a period of minimum 180 working days from the date of technical bid opening in accordance with the bidding document, and it shall remain bidding upon us and may be accepted at any time before the expiration of that period. However, validity may also be extended with mutual consent;
3. If our bid is accepted, we commit to submit a performance security in the amount of 5% of the contract price or as specified in bid document for the due performance of the contract;
4. Our firm, including authorised representative for any part of the contract, have nationalities from the eligible countries;
5. I/We are not participating, as bidders, in more than one bid in this bidding process, in the bidding document;
6. Our firm, its affiliates or subsidiaries, including authorised representative has not been debarred by the Union Govt/any State Government or the procuring entity.
7. I/We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed;
8. I/We agree to permit the JKMSCL to ask any relevant documents. I/We shall be bound to provide the said relevant document within the specified period.
9. My/our quoted items…… *(Name of item)*……fully comply with the technical specifications as per bid document Section V, schedule of supply.
10. **The bidder shall ensure that the bid document sheet shall be properly filled with particulars, page numbering and tender document should be properly numbered.**
11. I/We certify that I/We have annexed the following documents with particulars & page No. mentioned against each column**:**

S. No	Item	Particular
1.	Technical bid submission sheet duly filled	
2.	Bid security (as mentioned above)	
3.	Bid / Tender charges (Incl. Tender processing fee)	
4	Copy of GST Registration of the Bidder	
5	Latest GST Returns of the Bidder	
6	Copy of the PAN Card of the Bidder	
7	Nature of the Firm/Public Company/Private Company/Partnership/ Proprietorship /any other with Documentary proof.	
8	Average Annual Turnover Statement of the Bidder for 3 financial Years from Chartered Accountant with **UDIN (2023-2024, 2024-2025 and 2025-26) on letter Head of CA with UDIN,** should not be not less than 5.00 (five) crore	
9	Copies of Audited Balance Sheet & Profit Loss Account for last three financial years from Chartered Accountant with UDIN **(2023-2024, 2024-2025 and 2025-26).**	
10	Permission by the licensing authority for Printing Press, where ever applicable.	
11	Letter of acceptance of Terms and conditions of e NIT	
12	Statement of Past Supplies and Performance	

13	Declaration of Non Blacklisting/Non conviction of bidder on Affidavit of Rs. 100/-	
14	List of Quoted items on letter Head of the Bidder.	
15	Copy of Declaration Form for Printing Press issued by the competent authority	
16	Functional Certificate of the MSME Unit issued by the concerned DIC (in case of MSE units)	
17	Registration with the Labour Department	
18	The bidder should possess a valid ISO Certificate ➔ related to Environmental Management. ➔ related to Health & Safety Management.	

Important Note

1. Please Note the Annexure A"II" should be properly filled showing the page number when the asked document has been attached. All the documents attached with the technical bid should be properly page numbered.

I/we understand that our bid shall liable to be declared non responsive in case of any deficiency in fulfilment of above requirements on our part.
I/we accept all the terms, conditions and provisions of this bid document.

Name/ Address.....
in the capacity of..... *(Designation).....*
Signed..... duly authorized to sign the bid for and on behalf of..... *of Firm).....*
Dated..... Tel:.....e-mail:.....

Annexure III

ITEM WISE FINANCIAL BID (BOQ)
PROFORMA FINANCIAL BID FOR QUOTED ITEM
Please do not disclose rates here

Sl No.	Item Description	Item Code / Make	Unit	BASIC RATE In Figures To be entered by the Bidder Rs. P	GST			Any other taxes (if applicable)	Total Amount Without GST	Total amount with GST	TOTAL AMOUNT In Words
					IGST	SGST	CGST				
1	2	3	4	5	6	7	8	9	10	11	12
1.											
2.			**Do not quote rates here.**								
3.											
4.											

Signature
Name in Capitals
Company /Firm Seal

Note: -

1. The final rate quote should be inclusive of all taxes.
2. Rate should be quoted for only single unit
3. No quantity or cash discounts should be offered.
4. Read all the terms & conditions before filling the Annexure-J.
5. Please quote rates in absolute amount only.
6. **Please don't write Rs. 00.00 against the items for which you don't wish to quote; instead, do write "Not Quoted" against the said item; as the system takes Rs. 00.00 as L1.**

Annexure IV A

Declaration and Undertaking by the Bidder

(On Non Judicial Stamp Paper worth Rs. 100/- Attested by Notary Public and submitted with Cover-'A')

1. I/We certify that the rates (of quoted item) are reasonable and not sold on lower rates to anyone than charged from JKMSCL.
2. (a) I/We do hereby undertake that our company/firm has not been black listed/banned/debarred/Convicted by Union Govt. or any State Govt. or their subordinate departments from participation in bidding.

   (b) I/We do hereby declare that our company/firm has been black listed/banned/debarred/convicted by…… (Name, Address of Govt./dept./State) and detailed information is as given below:

   (i) Cause of blacklisting/banning/debarring/conviction.
   (ii) For which item……
   (iii) Period of black listing/banning/debarring/ conviction.
   (iv) Latest Status of black listing/banning/debarring/conviction.
3. I/We hereby confirm that we have deposited all the GST/all applicable taxes as on date of submission of tender with the concerned authority/department. No GST/other taxes is due on the firm as on date of submission of tender.
4. We further undertake that we shall be solely responsible for compliance of all labour laws in force as on date.

VERIFICATION & DECLARATION

I/we……S/o……aged……years residing at …… authorized bidder/proprietor/ partner/director of firm M/s…… verify and confirm that the contents of bidding documents , its bidding forms, Annexure and other information submitted for bid no. …… are true and correct to the best of my knowledge and nothing has been concealed therein.

In case, any variation/discrepancy/wrong declaration is found during scrutiny at later stages, I/We shall be held personally responsible & JKMSCL may take any action including blacklisting/debarring of my/our firm for a period not less than 05 years

Place :-
Dated:-

Signature of the Deponent
Name :
Designation

Annexure V

Client Base (Item wise)

On letter Head of Bidder

I/We..... *(Name of firm.....)* do hereby certify that our client base for the offered items/similar items are as under {**Client Base of the Bidder with reference of the supply orders, for any of three years in last five years. *(Copies of reference supply orders need to be attached)*} :-**

Item Code	Name of the Item	Client list	Reference to supply order

1. It shall be submitted with technical bid and the above information should be verifiable from relevant documents of the bidder.
2. The different variants of same item may be considered.
3. Firms (OEM Only) which are registered as (Micro and Small Enterprise) MSEs Unit(s) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) are exempted from prior Experience and Turn Over clause..

Place:
Date :

Signature of bidder with Seal.

Annexure VI

AUTHORISATION from PRINTING FIRM

(On the letterhead)

The Managing Director
Jammu and Kashmir Medical Supplies Corporation Limited
J&K

Subject: Regarding authorisation for our products.
Ref.: Your NIB no. .....dated.....

Name of items.....

Dear Sirs,

I/we.....(Name) for M/S.....*(Name of firm)* who are proven and reputable Printers ..... having Printing Facilities at ..... *(Address of Factory and Office)* hereby authorize Mr. ..... to submit a bid, process the same further and enter into a contract with you against your requirement as contained in the above referred bid documents/NIB for the above goods manufactured / processed/Printed by us.

I/we further confirm that no supplier or firm or individual other than Mr. ..... is authorised to submit a Bid, process the same further and enter into a contract with you against your requirement as contained in the above referred bid documents for the above goods manufactured by us.

I/we also hereby extend our full guarantee, as applicable as per bid conditions of contract, read with modifications/addendum, if any, in the general/special conditions of contract for the goods and services offered for supply by the above firm against this bid document.

I/we also hereby confirm that we shall also be responsible for the satisfactory execution of contract placed on the authorized Firm. In case of default of authorised representative (or) otherwise, we shall also be responsible for the satisfactory execution of contract placed on our Firm & penalty, if any, for non-execution of contract by the authorised representative shall be borne by us.

This authorization shall be valid till the completion of rate contract period and related services i.e. guarantee and comprehensive maintenance obligations, etc., whichever is later.

Yours faithfully,

(Name & Signature)..... *verification and signature by bidder*
For M/s ..... Seal and address of bidder
AUTHORISED SIGNATORY

Accepted by the authorized Bidder Mr.....
(Signature, Name & Address).....

Annexure VII

((On letter head of Chartered *Accountant))*

ANNUAL TURN OVER STATEMENT

The average annual turnover of M/S..... *(Name of Firm)*..... and address ..... for the past three years are given below and certified that the statement is true and correct:-

It is further certified that the Annual Turnover Statement has been prepared strictly as per returns filed with Taxation Department for the year 1st year, 2nd year & 3rd year and shall be responsible, if any variation/discrepancy is found during evaluation /later stage.

Sl. No.	Financial Years	Turnover in Lakhs (Rs.)
1.	2023-24	
2.	2024-25	
3.	2025-26	
	Total -	_____Lakhs
Average gross annual turnover		_____Lakhs

Note :

1. To be prepared strictly as per returns filed with Taxation Department & the stamen should be supported with returns filed for the last three financial years.
2. The turnover should be supported by the balance sheets of the respective years.
3. The Certificate issued by Taxation Department shall also be considered for turn over certification.
4. The Average Annul Turn Over required for the item(s) pertaining to the Group "Empanelment of Vendors for Supply of various departmental forms, OPD/ IPD tickets and different types of Registers and Pads etc. including material" is as per Annexure-II. Only the bid(s) falling under the category as specified under Annual Turnover is accepted. The bid(s) not falling under the Annual Turnover clause shall be out rightly rejected.

Date

Signature of the bidder

Signature of Auditor/Seal
Chartered Accountant
(Name & Address.)
Tel. No.
UDIN NO.

Annexure C-II

(List of Items quoted by the Bidder)

To be submitted on the Letter Head of the Bidder)

(**Annexure I)**

On Firm's letter head

LIST OF ITEMS QUOTED IN THE BID

Instructions:

The bidders shall have to abide the clauses/restrictions in terms of Rule 144 (xi) of the General Financial Rules (GFRs) issued by the Ministry of Finance, Department of Expenditure, Public Procurement Division vide No. F.No.6/18/2019-PDD dated 23.07.2020.

S. No.	Tender Sr. No.	Code	Name of Item	Manufactured By	Printed by

1. We do hereby undertake that the products quoted by us, mentioned above, fully complies with the tendered specifications. We also understand that deviations, if found, at any stage shall invite disciplinary action against the firm as well.

   Please Note that it is essential for the bidders to submit the information as per performa.

(On Firm's letter head)

Memorandum of Appeal

Appeal no..... of..... Before the.....
(appellate authority)

1. Particulars of appellant:
   (i) Name of the appellant:
   (ii) Official address, if any:
   (iii) Residential address:

2. Name and address of the respondent(s):
   (i)
   (ii)
   (iii)

3. Number and date of the order appealed against and name and designation of the officer/ authority that passed the order (enclose copy), or a statement of a decision, action or omission of the procuring entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Ground of appeal:
   .....
   .....
   ..... (supported by an affidavit)

7. Prayer:.....
   .....
   .....

Demand Draft of Rs..... ...bearing No. .....dated ..... as appeal fees

Place .....
Dated .....

Appellant's signature

Section V: Schedule of Supply
Table of Contents

S. No.	Description	Pages
1.	List of goods and related services	
2.	Delivery and completion schedule	
3.	Technical specifications	
4.	Drawings	
5.	Inspections and tests	

Section V: Schedule of Supply

Clause No.	Description
1	**List of goods and related services**
1.1	Name of item.....
1.2	Related services are delivery, local transportation, installation, commissioning, demonstration and training etc.
2	**Delivery and completion schedule**
2.1	**SUPPLY ORDERS AND SUPPLY SCHEDULE:**
2.1.1	I. To ensure sustained supply without any interruption, the JKMSCL reserves the right to have more than one approved supplier from amongst the qualified bidders on L1 matched rates only. II. Technically qualified bidders shall be provided an opportunity to match the respective L1 rates for the items for which they seek empanelment. III. The firms agreeing to the approved rates may be empanelled/considered for parallel Rate Contracts, and work shall be allotted against actual requisitions received from the concerned indenting/end-user institutions as per the work-allocation mechanism prescribed in the NIT. IV. The empanelled firms shall be eligible for award of printing work on an equal distribution basis, depending upon the performance, at the approved L1 rates, as and when requisitions are received from the indenting departments/end-user institutions, in accordance with the terms and conditions of the tender document. V. Each empanelled firm shall be responsible for timely and satisfactory execution of the work allotted to it and shall submit proof/sample of the printing material, wherever required, for approval before undertaking bulk printing.
2.1.2	Supply order shall be placed through e-mail/any communication medium by the JKMSCL. The date of receipt of e-mail/other communication shall be treated as the date of order for calculating the period of execution of order. The successful bidder shall execute the orders within a delivery period of 60 days or as specified in the supply order from the date of issuing supply order and handing over of space with the availability of power & other requisite installations by the end users.
2.1.3	The Site of delivery shall be Drug ware House of JKMSCL or as per the requirement of the Department. The bidders can visit the site after seeking permission from the competent authority before quoting their rates.
2.1.4	It may be noted that the JKMSCL does not undertake to assist in the procurement of raw material, whether imported or controlled or restricted, and as such the bidders must offer their rates to supply the specific items from own quota of raw material stock by visualizing the prospect of availability and requirement. Any of the above points if taken, as argument for non-supply/delayed supply will not be entertained.
2.1.5	The figures indicated, if any, do not constitute any commitment on the part of JKMSCL to purchase any of the articles and the quantities shown therein against each or in any quantity whatsoever and no objection against the quantity of the indent of approved item being more or less than the indicative quantity will be entertained and shall not be acceptable as a ground for non supply of the quantity indented.
3	**PROCURING ENTITY'S RIGHT TO VARY QUANTITY:**

3.1	If the JKMSCL procures less than the quantity indicated in the bidding documents (if asked) the bidder shall not be entitled for any claim or compensation except otherwise provided in the conditions of contract.
3.2	If the bidder fails to supply, the JKMSCL shall be free to arrange / procure the item(s) from other sources and the extra cost incurred shall be recovered from the supplier out of dues lying with JKMSCL or by other means available as per law of land.
4	**PACKING & INSURANCE:**
4.1	The good shall be delivered at the destination in perfect condition. The firm if so, desires may insure valuable goods against loss by theft, destruction or damages by fire, flood, under exposure to weather of otherwise in any situation. The insurance charges will have to be borne by the supplier and the corporation shall not be required to pay any such charges, if incurred.
4.2	The firm shall be responsible for the proper packing so as to avoid damages under normal conditions of transport by sea, rail, road or air and delivery of material in good condition to the procurement officer's store. In the event of any loss, damage, breakage or leakage or any shortage the firm shall be liable to make good such loss and shortage found at destination after the checking/inspection of material by the consignee. No extra cost on such account shall be admissible. The firm may keep its representative to verify any damage or loss discovered at the consignee's store, if it so likes.
4.3	The material received with damaged packing (or) without packing as per terms & conditions of NIT (or) in damaged state, shall be liable to the minimum penalty of 2% of the value of the damaged item (or) quantity received with damaged packing. Further packing, cases, containers and other allied material if any shall be supplied free, except where otherwise specified by the firm(s) and agreed by the corporation and the same shall not be returned to him.
4.4.	**Packing specifications** Schedule for packing – General specifications 1. All items should be packed only in first hand boxes only. Note: The weight/size of the box for packing the item may vary for the safe delivery/installation of equipment. Any deviation in the packing, if necessary shall be made after getting permission from JKMSCL.
5	**REJECTION OF GOODS:**
5.1	Articles not as per specification/ or not approved shall be rejected by the corporation / consignee and will have to be replaced by the supplier firm at its own cost within 15 days or with time limit fixed by the corporation.
5.2	All the stores supplied shall be of the best quality and conforming to the specification / samples. The decision of JKMSCL as to the quality of stores is final and binding upon the bidder. In case any of the articles supplied are not found as per specification or declared sub-standard, that shall be liable to be rejected and any expenses of loss caused to the supplier as a result of rejection of supplies shall be entirely at his account.
5.3	No payment shall be made for defective/incorrect items.
5.4	In case firm wants to take back item to their service station for

	rectification then firm has to deposit payment received against such defective supplies. In case supplier has not received any payment then material be returned to supplier firm for rectification. In no case the defective equipment is allowed to be installed after rectification.
5.5	No advance payments towards cost of items shall be made to the bidder
5.6	If at any time during the period of contract, the price of bid items is reduced or brought down by any law or Act of the Central or State Government or by the bidder himself, the bidder shall be bound to inform Managing Director JKMSCL immediately about it. Purchasing authority shall be empowered to unilaterally effect such reduction as is necessary in rates in case the bidder fails to notify or fails to agree for such reduction of rates. In case this reduction of rates comes to the knowledge of JKMSCL in later stage, additional payment made w.e.f of the details of rates shall be charged from the firm with 1.5% monthly interest from the date/till rates have been reduced besides action as desired fit by JKMSCL which may be debarring/any other penalty as per penalty clause.
5.7	In case of any enhancement in taxes/duty due to notification of the Government after the date of submission of bids and during the bid period, the quantum of additional taxes/duty so levied shall be allowed to be charged extra as a separate item without any change in the basic price structure of the items approved under the bid. For claiming the additional cost on account of the increase in tax/ duty, the bidder should produce a letter from the concerned authorities for having paid additional tax/duty on the goods supplied to ordering authority and also must claim the same in the invoice separately. Similarly if there is any reduction in the rate of taxes/duty of items, as notified by the Government, after the date of submission of bid, the quantum of the price to the extent of reduction of taxes/duty of items will be deducted without any change in the basic price structure of the items approved under the bidder.
5.8	In case of successful bidder has been enjoying exemption on any criteria, such bidder will not be allowed to claim taxes/duty at later point of time during the tenure of contract, if the taxes/ duty become chargeable on goods manufactured due to any reason.
6	**LIQUIDATED DAMAGES:**
6.1	The time specified for delivery in the bid form shall be deemed to be the essence of the contract and the successful bidder shall arrange supplies within the period on receipt of order from the purchasing officers.
6.2	In case of extension in the delivery period with liquidated damages, recovery of liquidated damages shall be made at the rate of 0.25% per day for every day of delay subject to maximum of 10%. Rest of the terms and conditions of SPP with regard to penalty clause shall remained unchanged Penalty shall not be imposed if claim with regard to any supply i.e. Drugs/Equipment is complete in all respects i.e. QC verification/Board verified etc. is not cleared by the JKMSCL within a period of 60 days
6.3	If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrances, he shall apply in writing to Managing Director JKMSCL, J&K, for the same immediately

	on occurrence of the hindrances but not after the stipulated date of completion of supply. The firms shall ensure extension of delivery period for delayed supplies. The payment shall only be released by corporation after sanction of extension in delivery period.
6.4	Delivery period may be extended with or without liquidated damages. If the delay in the supply of goods is on account of force majeure i.e., which is beyond the control of the bidder, the extension in delivery period may be granted without liquidated damage.
6.5	If the bidder is unable to complete the supply within the specified or extended period, the corporation shall be entitled to purchase the goods or any part thereof from elsewhere without notice to the bidder on his (i.e., bidders) account at his cost and risk, with the prior approval of Managing Director JKMSCL, J&K. The bidder shall be liable to pay any loss or damage which the purchasing officer may sustain by reasons of such failure on the part of the bidder. The bidder shall not be entitled to any gain on such purchases made against default. The recovery of such loss or damage shall be made from any sums accruing to the bidder under this or any other contract with the corporation/government. If recovery is not possible from the bill and the bidder fails to pay the loss or damage within one month of the demand, the recovery of such amount or sum due from the bidder shall be made from the bidder. In case supplier fails to deliver ordered goods, the risk purchases may be made at market rate from any other firm. It is mandatory for the approved supplier to acknowledge receipt of orders within seven days from the date of dispatch of order, failing which the procuring entity will be at liberty to initiate action to purchase the items on risk purchase provision at the expiry of the prescribed supply period.
6.7	LD for damaged packing or loose packing equivalent to 2 % of the value of the products received with damaged packing or in loose packing or with packing not conforming to the terms and conditions, specified in the tender document.
7	**RECOVERIES:-**
7.1	Recoveries of liquidated damages, short supplies, breakage, rejected articles shall ordinarily be made from bills. Such amount may also be recovered from any other untied dues & security deposits available with the JKMSCL. In case recovery is not possible, action will be taken as per prevailing Acts/rules in J&K State.
7.2	Any recovery on account of liquidated damage charges/risk & cost charges in respect of previous rate contracts/supply orders placed on them by the JKMSCL can also be recovered from any sum accrued against this bid after accounting for untied sum or due payment lying with JKMSCL against previous rate contracts/supply orders. Firm shall submit details of pending amount lying with JKMSCL but decision of Managing Director JKMSCL, J&K regarding authenticity of sum payable shall be final.
7.3	Testing & Handling Charges : the testing and handling charges to the tune of 1.5% of total cost shall be deducted from the invoices raised by the approved bidder against the supply orders placed from time to time.

SECTION VI A: - GENERAL CONDITIONS OF CONTRACT (GCC)

Bidder should read these terms & conditions carefully and comply strictly while submitting their bids. If a bidder has any doubt regarding the terms & conditions and specifications mentioned in the bid notice/ catalogue, he should refer these to the Jammu and Kashmir Medical Supplies Corporation, J&K, before submitting bids and obtains clarifications. The decision of the Managing Director Jammu and Kashmir Medical Supplies Corporation, J&K, shall be final and binding on the bidder. The clauses of terms & conditions are as follows:-

Clause No.	Description
1.	**Definitions**
	The following words and expressions shall have the meanings hereby assigned to them: **'Act/Rules'** means Acts & rules prevailing in J&K Union Territory in terms of procurement. '**Completion**' Means the fulfilment of the supplies and Related Services by the supplier in accordance with the terms and conditions set forth in the contract. "**Contract**" Means the Agreement entered into between the procuring entity and supplier, together with the contract documents referred to therein, including all attachments, appendices, specifications and codes and all documents incorporated by reference therein. "**Contract Documents**" Means the documents listed in the agreement, including any amendments thereto. "**Contract Price/Rate**" Means the price payable to the supplier as specified in the agreement, subject to such additions and adjustments thereto or deductions there from, as may be made pursuant to the contract. "**Day**" Means calendar day. "**Delivery**" Means the transfer of the goods from the supplier to the procuring entity in accordance with the terms and conditions set forth in the contract. "**GCC**" Means the general conditions of rate contract. "**SCC**' Means the special conditions of rate contract". "**Goods**" Means all of the commodities, raw material, machinery and equipment, documents, warrantees and /or other materials that the supplier is required to supply to the Procuring Entity under the Contract. "**Procuring Entity**" Means the entity purchasing the goods and related services, Managing Director Jammu and Kashmir Medical Supplies Corporation, J&K, or as specified in the special conditions of the contract (SCC). "**Related Services**" Means the services incidental to the supply of the goods, such insurance, installation, training and initial maintenance, commissioning of equipment or machinery and other similar obligations of the supplier under the contract. "**Subcontractor**" Means any natural person, private or government entity, or a combination of the above, including its legal successors or permitted assigns, to whom any part of the goods to be supplied is subcontracted by the supplier. "**Supplier**" Means the natural person, private or government entity, or a combination of the above, whose bid to perform the contract has been accepted by the procuring entity and is named as such in the agreement,

	and includes the legal successors or permitted assigns of the supplier. **Authorised representative :** Means the natural person, proprietor or Govt entity, duly authorised by the Managing Director/Prop/Chairman/Board of Director of Bidder under their seal signatures duly notarized ; to bid, negotiate, raise the invoice, receive the payment against the supplies made, enter into tripartite agreement within the Corporation i.e JKMSCL, inter-alia. **Authorised signatory:** Means the natural person authorised by the proprietor, Managing Director/Chairman/Board of Director of Bidder under their seal signatures duly notarized to sign on behalf of the company. "**The Site**" where applicable, means the place of delivery, installation, testing/ commissioning of the goods /equipment or machinery or as mentioned in the supply order. "**Consignee**" Means the receiver of the stores as mentioned in supply order.
2.	**General terms**
2.1	Bids are invited from Registered Firms dealing in Printing Activities.
2.2	Bid shall have to uploaded as per schedule, to JK e-portal : www.jktenders.gov.in. At any time prior to the date of uploading of bid, bid inviting authority may, for any reason, whether on his own initiative or in response to a clarification requested by a prospective bidder, modify the condition in bid document by an amendment. In order to provide reasonable time to take the amendment into account in preparing their bid, bid inviting authority may at his discretion, extend the date and time for submission of bid. Interested eligible bidders may obtain further information in this regard from the office of the bid inviting authority.
2.3	Supplies shall be made directly by the bidder to be called as "Supplier" after finalization of rate contract, and suppliers. Bidder should have permission to manufacture the item quoted as per specification given in the bid from the competent authority.
2.4.1	Bid shall be have to be uploaded on e-portal i.e www.jktenders.gov.in submitted to Managing Director, Jammu and Kashmir Medical Supplies Corporation, J&K
2.4.2	Financial Bid duly filled in (Annexure III/BOQ) giving the rates for quoted items should be uploaded through e portal www.jktenders.gov.in. The rate should not be disclosed/uploaded in the technical bid. **Rates uploaded along with technical bid shall means out rightly rejection of bid of the concerned person.**
2.5	(i) In case of the bid being submitted by a proprietary firm, the bid must be signed by the sole proprietor. In case of a partnership firm, bid must be signed on behalf of the firm by a person authorized, holding a power of attorney in his favour to do so; and in the case of a company, the bid must be signed by an authorized signatory, in the manner laid down in the articles of association of the bidder company. (ii) Any change in the constitution of the firm/ company shall be notified forthwith by the bidder/contractor in writing to the Jammu and Kashmir Medical Supplies Corporation, J&K and such change shall not relieve any former member of the firm/ company from the liability under the conditions of the bid/contract. No new partner / partners shall be accepted in the firm by the bidder/contractor in respect of the bid/contract unless he/ they agree to abide by all its terms and conditions and submit a written agreement to this effect. The bidder's/contractor's receipt for

	acknowledgement or date of any new partner subsequently inducted, as above, shall bind all of them and will be a sufficient discharge for any of the purposes of the contract.
2.6	**FORFEITURE OF BID SECURITY: -**
	The bid security shall be forfeited if: (i) The bidder withdraws or modifies the offer after opening of financial bid, but before acceptance of bid, (ii) The bidder does not execute the agreement, if any, prescribed within the specified time or extended time by competent authority (on the request of the bidder), (iii) The bidder does not deposit the 'performance security' after the supply order is placed/requested for signing the agreement, (iv) The bidder fails to commence the supply of the items as per supply order within the time prescribed, (v) The bidder fails to submit samples/demonstration of quoted item on demand (vi) The bidder violates any of the terms & conditions of the bid document.
2.8	**MARKING**
	All items and accessories supplied should bear marking "JKMSCL SUPPLY in addition to other Printing material which the supply will not be contain. JKMSCL may ask change in art work to be printed on the item at any stage of the contract. JKMSCL SUPPLY (_____) NOT FOR SALE
2.9	**COMPARISON OF RATES:**
	(i) Only net rates should be quoted. No separate free goods or cash discounts should be offered. Rates must be valid for the entire period of contract. (ii) Consignee may be located at a district headquarter (except equipment/ machinery requiring installation and commissioning, the place may be any other station) or as directed by Jammu and Kashmir Medical Supplies Corporation Limited, J&K and the rates must be quoted accordingly. No cartage or transportation charges shall be payable. iii) The net rate must be inclusive of all charges by way of packing, forwarding, incidental or transit charges, including transit insurance, and any other levies or duties etc. on the subject matter of procurement. iv) In the event of any subsequent variation (increase or decrease) in the rate of GST or any other taxes by the government (state /UT or central), the same will be admissible accordingly. v) If the rates of item quoted are found same from two for more bidders, then the bidders shall be asked to submit revised financial bid, containing reduced rates within given time by Managing Director, Jammu and Kashmir Medical Supplies Corporation Limited, J&K. vi) The bidder will exercise all due diligence at their own level regarding applicability of other taxes, duties and fees etc. for the unit of supplies as specified in the bid document and accordingly include the same in their quotes. Any additional/extra claims over and above the rates agreed pertaining to taxes, duties and fees etc. will not be entertained later on any account. vii) No part of the bid document should be detached / deleted.
3	**SUBMISSION OF SAMPLES/CATALOGUES AND DEMONSTRATION**
	(i) Tendered items are sample based. Bidders are required to submit sample of each quoted item in triplicate, as and when asked for. Bidders who fail to

	submit samples within 7 days of intimation, shall not be considered for further evaluation and shall be rejected outright. (ii) samples of the quoted item(s) must be sent free of cost to JKMSCL even though the specifications or description etc. are mentioned in the bid form are complied. (iii) Samples of items(s) should be collected back from the JKMSCL, J&K within 15 days from the date of finalization of list of successful bidder/demonstration of product before the expert panel. The corporation shall not be responsible for any damage, wear and tear or loss during the course of testing / examination, etc. The corporation may retain the sample of approved item for one month beyond expiry of contract. The corporation shall not make any arrangement for return of samples even if the bidder agrees to pay the cost of transportation. (iv) Sample should be strictly according to the item quoted in the bid form failing which the bid will not be considered. Sample must be submitted duly sealed and marked suitably either by writing on the sample or on a slip or durable paper securely fastened to the sample with the particulars as mentioned below: a. Name and full address of the firm b. Catalogue no. and name of the item c. Name of section d. Name of manufacturer e. Brand (v) No change in marking on sample will be allowed after the submission of the sample.
4	**PERFORMANCE SECURITY (P.S.) AND AGREEMENT:**
	(i) The successful bidder shall submit the original copy of Bid document signed on each page **at the time of agreement**. However, while uploading the technical bid, only the declaration regarding acceptance of terms & conditions shall be uploaded. (ii) The period of rate contract shall be 24 months from the date of issuance of rate contract. The Managing Director, JKMSCL can extend the original rate contract subject to original terms and conditions for a period deemed fit by them, but not exceeding three months, for which the bidder shall abide. (iii) Successful bidders, whose offers are accepted, shall have to deposit performance security @ 5% of the value of the supply order in favour of Chief Accounts Officer, JKMSCL within 15 days from the date of issuance of letter of intent. The performance security shall be deposited in the form of FDR/CDR/B.G (Bank Guarantee)/NEFT/RTGS. However, the bank guarantee shall be for a validity period of six months, beyond the guarantee period sought for the item. (iv) In case of successful bidder(s), the amount of bid security shall be adjusted for performance security for the supply order placed to the firms/bidders. The amount of performance security, if exceeds the bid security, it shall be deposited by the firm against the supply orders issued from time to time. (v) The firm may submit bank guarantee issued by any scheduled/nationalised bank. The minimum validity of bank guarantee should be six months after completion of guarantee period for the item.

	(vi) The Performance Security: The Performance Security (P.S.) shall be 5 % of the total value of stores ordered for supply. The payment shall not be released against supplies untill the additional Performance Security due is deposited by the supplier or additional. (vii) The performance security shall be refunded after six months after satisfactory completion of contract and after satisfying that there are no dues outstanding against the bidder subject to guarantee provisions. (viii) It is to be noted that earlier year's bid security and performance security, even if lying in the JKMSCL shall not be considered towards this contract and therefore fresh bid security/performance security shall be deposited. The JKMSCL shall pay no interest on bid security or performance security amount. (ix) Successful bidders shall have to execute an agreement on a Non-Judicial stamp paper of an amount mentioned in the offer letter, in the prescribed form with the JKMSCL and deposit performance security within 15 days from the date of acceptance of the bid is communicated to him. However, Managing Director JKMSCL, J&K may condone the delay in execution of contract by the bidder. The expenses in this regard shall be borne by the successful bidder. The validity of contract under this agreement shall be for a period as mentioned. (x) The bidder shall furnish the following documents at the time of execution of agreement:- (i) Attested copy of partnership deed in case of partnership firms. (ii) Registration number and year of registration, in case partnership firm is registered with registrar of firms; (xi) Address of residence and office, telephone numbers, in case of sole proprietorship with : (i) Registration issued by registrar of companies under Registrar of companies Act 1956, in case of company. (xiv) In case of breach of any terms and conditions of the contract or on unsatisfactory performance, the amount of performance security shall be liable to forfeiture by JKMSCL, J&K and decision of Managing Director JKMSCL J&K shall be final. (xv) The rate contract can be repudiate/rejected at any time by the Managing Director JKMSCL, J&K if the supplies are not made to his satisfaction after giving an opportunity to the bidder of being heard and after reasons for repudiation being recorded by him in writing. However, Managing Director JKMSCL, J&K may terminate the agreement of contract at any time without notice/intimation to the successful bidder.
5.	**CORRECTION OF ARITHMETIC ERRORS**
	Provided that a financial bid is substantially responsive, the procuring entity will correct arithmetical errors during evaluation of financial bids on the following basis: (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the procuring entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;

	(ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected. (iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to clause (a) and (b) above. If the bidder that submitted the lowest evaluated bid does not accept the correction of errors, its bid shall be disqualified and its bid security shall be forfeited or its bid securing declaration shall be executed.
6	**VALIDITY OF BID:**
	Bids shall be valid for a minimum period of 120 days from the date of opening of technical bid. Prior to the expiry of the period of validity of bid, the procuring entity, may request the bidders to extend the bill validity period for an additional specified period of time. A bidder may refuse the request and such refusal shall be treated as withdrawal of the bid but in such circumstances bid security shall not be forfeited.
7	**PRICE ESCALATION:**
	Price escalation or price variation shall not be applicable or considered under any circumstances for the purchases made under this bid or agreement. However, the provisions provided for tax variations are exclusive to this clause.
8	**SUBLETTING OF CONTRACT:**
	Subletting or assigning contract to third party is prohibited. In the event of bidder violating this condition, the Jammu and Kashmir Medical Supplies Corporation Limited shall be at liberty to place the contract elsewhere on the Bidder's account and at his risk. The bidder shall be liable for any loss or damage, which the Government may sustain in consequence or arising out of such replacement of the contract.
9	**FALL CLAUSE:-**
	(i) The prices under contract shall be subject to price fall clause. The prices charged for the store supplies under the contract by successful bidder shall in no event exceed the lowest price at which the successful bidder sells the stores of identical description to any other persons during the period of the contract anywhere in India. If any time, during the period of the contract, the bidder reduces the sales price chargeable under the contract, he shall forth with notify such reduction to the JKMSCL, J&K and the price payable under the contract for the stores supplied after the date of coming into force of such reduction or sale shall stand reduced correspondingly. It imply that if the contract holder quotes/ reduces its price to render similar goods at a price lower than the contract price to anyone in the State /UT of India at any time during the currency of contract including extension period, the contract price shall be automatically reduced with effect from the date of reducing or quoting lower price for all delivery of subject matter of procurement under contract and the contract shall be amended accordingly. (ii) The firms holding parallel rate contract shall also reduce their price. Firms shall notify their reduced price and intimate their acceptance to the revised price within 15 days to JKMSCL. Similarly, if parallel rate contract holding firm reduced its price during currency of the rate contract, its reduced price shall be conveyed to other parallel rate contract holding firms and the original rate contract holding firms for corresponding reduction in their prices. If any rate contract holding firm does not agree to reduce price, further transaction with it, shall not be conducted.
10	**COMPLIANCE WITH THE CODE OF INTEGRITY AND NO CONFLICT**

	OF INTEREST:
	Any person participating in a procurement process shall- a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process; b) Not misrepresent or omit misleads or attempts to misleads so as to obtain a financial or other benefit or avoid an obligation; c) Not indulge in any collusion, Bid rigging or any-competitive behavior to impair the transparency, fairness and progress of the procurement process; d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process; e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any part or to its property to influence the procurement process; f) Not obstruct any investigation or audit of a procurement process; g) Disclose conflict of interest, if any; and h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity. **Conflict of Interest :** The Bidder participating in a bidding process must not have a Conflict of Interest. A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations. A Bidder may be considered to be in Conflict of interest with one or more parties in bidding process if, including but not limited to: a) Have controlling partners/shareholders in common; or b) Receive or have received any direct or indirect subsidy from any of them; or c) Have the same legal representative for purposes of the Bid; or d) Have a relationship with each other, directly or through common third parties, that puts them. In a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or ***e)*** Bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. ***However, this does not limit the inclusion of the components/sub-assembly/assemblies from one bidding manufacturer in more than one bid.*** f) In cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorise only one agent/dealer. There can be only one bid from the following: 1. The principal manufacturer directly or through one Indian agent on his behalf; and 2. Indian/foreign agent on behalf of only one principal g) The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the Goods, Works or Services that are the subject to the Bid; or h) Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in charge / consultant for the contract.
11	All correspondence in this connection should be addressed to the Managing Director JKMSCL, J&K. Technical questions should be referred to the Managing Director JKMSCL, J&K direct by correspondence or by personal contact.

12	(i) Direct or indirect canvassing on the part of bidders or their representative shall disqualify their bids. (ii) Supplier may be disqualified, banned or suspended from business during the rate contract if : (a) fails to execute a contract or fails to execute it satisfactorily ; (b) no longer has the technical staff or equipment considered necessary ; (c) is declared bankrupt or insolvent or its financial position has become unsound, and in the case of a limited company, it is wound-up or taken into liquidation ; (d) The firm is suspected to be doubtful loyalty to state. (e) The State Bureau of Investigation (SBI) or any other Investigating agency recommends such a course in respect of a case under investigation. (f) Managing Director JKMSCL, J&K is prima- facie of the view that the firm is guilty of an offence involving moral turpitude in relation to business dealings, which if established would result in business dealing with it banned.
13	No action on the letter head of the bidder /firm regarding any complaints against the JKMSCL will be considered unless the letter head bears the signature of the bidder or the authority higher than the bid signatory of the firm.
14	(i) If any certificate/documents/information submitted by the bidder found to be false/ forged/ fabricated/vexatious or frivolous or malicious appeals or complaints etc. than bidder shall be liable for the appropriate legal action along with disqualification, banning, suspension etc. for limited or unlimited period. (ii) Bidders are required to submit wanted information (if any) based on the facts. If the furnished information by the firm found to misleading or not based on facts disciplinary action against the firm may be taken as to banning concerned item/items for certain or uncertain period.
15	The JKMSCL reserves the right to accept any bid not necessarily the lowest. The JKMSCL may reject any bid without assigning any reasons and accept bid for all or anyone or more of the articles for which bidder has been given or distribute items of stores to more than one firm/supplier.
16	**GRIEVANCE**
	Grievance regarding interpretation of any clause of the contract/agreement executed between the parties shall be referred to Managing Director, JKMSCL for its clarification**.**
17	**ARBITRATION**
	33.1 Governing Law: This NIT shall be governed by and construed in accordance with the laws of the Union Territory of Jammu and Kashmir and the laws of India as applicable to the Union Territory of Jammu and Kashmir. 33.1.1 Amicable Settlement: Either party is entitled to raise any claim, dispute or difference of whatever nature arising under out of or in connection with the NIT including its existence or validity or termination (collectively "dispute") by giving a written notice to the other party, which shall contain i. a description of the dispute ii. the ground for such dispute iii. all written material in support of its claim

	33.1.2 The other party shall, within thirty days of issuance of dispute notice issued, furnish: I. Counter claim and defences, if any, regarding the dispute; and II. All written material in support of its defences and counter claim 34.1.3 Within thirty days of issuance of notice by any party pursuant to para 29.1.2 both the parties to the dispute shall meet to settle such dispute amicably. If the parties fail to resolve the dispute amicably within thirty days of the receipt of the notice referred to in the above para the dispute shall be referred to Managing Director, JKMSCL, J&K for its reference to arbitration. **Dispute Resolution: Besides, as referred above may also include any dispute arising out of contract with regard to the interpretation, meaning and breach of the terms of the contract, the matter shall be referred to the Administrative Department H&ME, who will, through Law Department, appoint a senior most officer as sole Arbitrator, of the dispute, who will not be related to this contract and whose decision shall be final and binding on both the parties. The Arbitrator proceedings shall be governed by the J&K Arbitration and Conciliation Act, 1997. The venue of the Arbitration shall be in the UT of Jammu and Kashmir.** **Note**: - Small grievances regarding interpretation of any clause of the Contract / Agreement executed between the parties shall be referred to Managing Director, JKMSCL for its clarification and such interpretation(s) given shall not become subject matter for reference to Arbitration
18	The JKMSCL will have the right of rejection of all or any of the bids without assigning any reason for the same. The right to conclude parallel rate contracts with another firm for the stores is also reserved by the Managing Director JKMSCL, J&K
19	Extra stipulation or any other condition contrary to the above bid conditions are not acceptable and may render the bid liable to rejection.
20	The bidder must sign all the pages of bid document at the below of terms & conditions agreeing to abide by all conditions of the bid and accept them in toto. The Signing of Annexure A1 shall be treated as acceptance of all the terms and conditions of the bid document.
21	The Managing Director JKMSCL, J&K may relax or change/ modification in terms and conditions in the exigency excluding fundamental changes. In case of such urgency the terms & conditions shall be got approved from Purchase committee of Managing Director JKMSCL, J&K as the case may be.
22	**JURISDICTION:-** All actions, legal proceedings and suits arising from or connected to this bid shall be subject to the exclusive jurisdiction of courts in J&K only.

Annexure AI

(On Letter Head of the Bidder)

DECLARATION

I/We M/s. ..... represented by its Proprietor/managing Partner/Managing Director having its Registered Office at ..... and its Factory Premises at ..... do declare that I/we have carefully read all the conditions of bid no. ..... Dated.....including all the amendments in ..... Ref. .....for **Empanelment of Vendors for Supply of various departmental forms, OPD/ IPD tickets and different types of Registers and Pads etc. including material (Item name .....**)for Jammu and Kashmir Medical Supplies Corporation Ltd. for the year _____ and accept all conditions of bid including amendments, if any.

I / We hereby declare that no case is pending with the police / court against the bidder / firm / company (Agency). Also, I/ We have not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court etc.

Not with standing anything mentioned in our bid, we hereby accept all the terms and conditions mentioned in the e.NIT. We hereby undertake and confirm that we have understood the specifications properly and shall supply the material to The Jammu & Kashmir Medical Supplies Corporation Ltd. (JKMSCL) during the Rate Contract Period or till the finalization of Fresh Rate Contract whichever is earlier.

I/We agree that the M.D. JKMSCL, Jammu / Srinagar (J&K) may forfeit bid security and or performance security and debar me/us for a period specifying in orders, if any information/document furnished by us is proved to be false/fabricated at the time of inspection and not complying with the terms and conditions of the bid document as presented in bid, Annexure-B and other relevant documents.

Signature & Seal of bidder
Name & Address: