



JAMMU AND KASHMIR MEDICAL SUPPLIES CORPORATION LTD.

(Public Sector Undertaking of Govt of Jammu & Kashmir)

Corporate Head Office: Plot N-58 Friends Colony, Satyam Road-Marble Market, Trikuta Nagar Jammu.

Corporate Office Kashmir: Opposite, State Motor Garage Deptt. Baramulla National Highway, Bemina

Telephone: 0191-2478842, 0191-2476548 (Jammu).

(NOTIFICATION)

Subject:- Engagement of 01 (one) Retainer Consultant in J&K Medical Supplies Corporation Ltd.

The Jammu and Kashmir Medical Supplies Corporation Ltd. invites application from reputed individuals / agency (which is willing to provide consultancy services through competent individuals with proven capability) for specialized procurement related services on part time (on call) basis for procurement of various types of items on prescribed time lines for setting up of efficient and innovative health care infrastructure as per approved J&K Medical Supplies Corporation Ltd. Retainer Consultant Policy.

The detailed notification along with terms and conditions is available on the official website of JKMSCL viz, www.jkmsclbusiness.com. Applications complete in all respects should reach Corporate Office, Jammu/Kashmir either in person or by post by or before **20-08-2019** positively.

 **General Manager (Adm.)**

J & K Medical Supplies Corporation Ltd.

No: JKMSCL/Adm./22/2019/290

Dated: 27 -07-2019

(NOTIFICATION)

Subject:- Engagement of 01 (one) Retainer Consultant in J&K Medical Supplies Corporation Ltd.

The Jammu and Kashmir Medical Supplies Corporation Ltd. invites application from individual / agency (which is willing to provide the services through competent individuals with proven capability) for specialized procurement related consultancy services on part time (on call) basis for procurement of various types of items on prescribed time lines for setting up of efficient and innovative health care infrastructure.

The candidates having more than 15 years of experience in extending consultancy services to the Central / State Government Department & Public Sector Undertakings in public procurement, adequate Experience in successfully completing consultancy service in large scale development Projects/programmes run by the Govt. consultancy experience with programmes/projects supported by the world Bank. UNDP, DFID or other International Reputed Donors in the aforementioned field shall be an added qualification.

The following terms and conditions as per approved hereinafter referred to as policy shall be followed for engagement of Retainer Consultant.

1. The terms and conditions are as under:-

- i) Total 01 number of Retainer Consultant shall be engaged by JKMSCL.
- ii) The Consultant shall be required to provide services at the Corporate Office of situated at Jammu/Srinagar.
- iii) Candidates should not be more than 65 years of age on the date of issuance of notification.
- iv) The tenure of engagement of Retainer Consultant (RC), shall depend upon the nature of the assignment. The engagement period of the Retainer Consultant (RC) shall not exceed 120 days in a year and the agreement of engagement shall initially be for a period of one year only and extension of *term of contract* shall be based on performance review as per described policy.

- v) The remuneration for the Retainer Consultant is Rs. 10,000 per day subject to maximum of Rs 01 lakh for a month for a period of 10 days per month i.e 120 days per year (including taxes). Incidental expenses and travel expenses shall be given as applicable to Class-1 officers as per the laid down provisions of J&K TA Rules 2014 as amended from time to time.
- vi) The agreement can be terminated by either JKMSCL or the Retainer Consultant with a prior notice of 30 days in advance.

2. **Selection Criteria:-**

- i) The selection criteria for a Retainer Consultant (RC), shall be primarily based on the following parameters to be awarded out of total score of 80 by the short listing Committee (as per policy) constituted for the purpose:
- ii) **Basic qualification:** PG degree from recognized national university duly Governed by University Grants Commission norms and / or International reputed Institute of academic excellence with good academic record—**maximum score 40.**
- iii) **Experience:** More than 15 years experience in extending consultancy services to the Central / State Government Department & Public Sector Undertakings in public procurement. Adequate Experience in successfully completing consultancy service in large scale development Projects/programmes run by the Govt. consultancy experience with programmes/projects supported by the world Bank. UNDP, DFID or other International Reputed Donors shall be in added advantage. Maximum score 20.
- iv) **Multi State Experience:** Applicant shall be awarded additional marks in case of Multi State Experience of at least 03 years. Maximum Score 05.
- v) **Jammu and Kashmir State Experience:** The applicant shall be awarded additional marks in case of adequate experience with J&K State Government Department/PSU of least 01 year—Maximum Score 05.

- vi) **Specialized Experience:** Prescribed consultancy experience in procurement of Health and Medical Equipment of at least 02 years—Maximum Score 10.
- vii) Total weight-age assigned to the short listing criteria would be 80.
- viii) The candidates shortlisted by the Short-listing committee shall be interviewed by the Selection Committee constituted for the purpose. A total weight-age of 20 points shall be assigned to interview.

3. **Role and Responsibilities:-**

- i) The Retainer Consultant shall aid and advise JKMSCL in the preparation of NIT/SBD of all categories of procurement i.e drugs / instruments / disposables / dressing / suture/furniture and Machinery equipments.
- ii) RC shall be providing high level of expertise and experience of procurement of drugs and machinery equipments and also streamlining the annual procurement plan of JKMSCL including demand forecasting and further improvement and maintenance of supply chain management of drugs and machinery equipments.
- iii) To ensure strict adherence to the timelines of finalization of various tenders by introducing a standardized proforma of checks and balances eliminating un-warranted red-tapism and encouraging fair competition and quality procurement at competitive rates.
- iv) To keep JKMSCL abreast with best procurement practices prevalent across various Health and Medical Institutions including different premier Medical corporations of the country.
- v) To aid and advice JKIMSCl in critical appraisal of various proposals and projects assigned by the State Govt./Govt. of India
- vi) To suggest ways and means to broaden base and scope of work of JKMSCL as a corporate entity, so as to ensure

higher output/efficient business ensuring maximum profit.

- vii) To suggest innovative ideas for improving overall functioning of JKMSCL.
- viii) The format of application is as Annexure "A".
- ix) The last date of receipt of application through personally or post is -8-2019 positively.

The J&K Medical Supplies Corporation Ltd. policy available on the official website of JKMSCL.

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Annexure "A"

APPLICATION FORMATE FOR ENGAGEMENT OF RETAINER CONSULTANT

1. Name _____
2. Father's Name _____
3. Present Residential Address _____
4. Date of birth (DD/MM/YYYY) _____
5. E-Mail Address with telephone No. _____
6. Education qualification _____
7. Brief particulars of experience and other knowledge regarding the subject.

S.no	
1	
2	

8. Additional information, if any, in support of your suitability for the post.
9. An affidavit declaring therein that no disciplinary proceeding are pending against applicant on the date of submission of application and the information given in support of application form is true to best of knowledge and belief.
10. The supporting documents (in original) would be made available on demand.
11. Following documents must be attached with the application.
 - i) Character Certificate
 - ii) Experience certificate
 - iii) Qualification certificates
 - iv) Copy of Adhaar Card

Dated.

Place.

Signature:

Full Name: