



JAMMU AND KASHMIR MEDICAL SUPPLIES CORPORATION LTD.

(Public Sector Undertaking of Govt of Jammu & Kashmir)

Corporate Head Office: Plot No. 58, Friends Colony, Trikuta Nagar, Jammu.

Corporate Office Kashmir: Opp State Motor Garages Near Haj House, Bemina, Srinagar

Telephone: 0191-2478842 (Jammu); Telefax: 0194-2432008 (Srinagar)

Minutes of the Tenth (10th) Meeting of Board of Directors of Jammu & Kashmir Medical Supplies Corporation Limited (JKMSCL) held under the Chairmanship of the Administrative Secretary, Health & Medical Education Department on 12th July, 2023 at 10:30 AM at NHM Conference Hall, Old Secretariat, Srinagar.

Following officers participated in the meeting:

Sh. Bhupinder Kumar, IAS Administrative Secretary, Health & Medical Education Department, J&K.	In – Chair
Dr. Masood Tanvir, Principal, Govt. Medical College, Srinagar.	Director
Dr. Riyaz Farooq, Principal, Govt. Dental College, Srinagar.	Director
Sh. Pankaj Gupta, JKAS Managing Director, J&K Medical Supplies Corporation Ltd.	Director
Dr. Mushtaq Ahmed Rather, Director, Health Services, Kashmir.	Director
Dr. Tabasum Jabeen, Director, Family Welfare, Immunization, MCH, J&K.	Director
Dr. Rakesh K. Gupta, Principal. Indira Gandhi Govt. Dental College, Jammu (Through Video Conferencing)	Director
Dr. Rajeev Sharma, Director Health Services, Jammu, (Through Video Conferencing)	Director
Dr. Mohan Singh, Director Ayush, J&K, (Through Video Conferencing)	Director

Ms. Lotika Khajuria, State Drug Controller, Drug and Food Control Organization, J&K, (Through Video Conferencing)	Director
Sh. Shadi Lal Pandita, Director General (Codes), Finance Department J&K, Civil Secretariat, Jammu representing Principal Secretary to Govt. Finance Department, J&K. (Through Video Conferencing)	Director
Dr. Ghansham Saini, HOD Paediatric representing Principal Govt. Medical College, Jammu. (Through Video Conferencing)	Director
Sh. M.L Tasir, JKAS, Additional Secretary to Govt. Planning, Development & Monitoring Department, J&K representing Secretary to Government, Planning, Development & Monitoring Department, J&K. (Through Video Conferencing)	Director

Special Invitee:

Sh. Zahoor Ah. Wani,
Director Finance, Health and Medical Education Department,
J&K.

Dr. Tariq Qureshi,
Principal, Govt. Medical College, Anantnag.

Dr. Ruby Reshi,
Principal, Govt. Medical College, Baramulla.

Dr. Iffat Hassan,
Principal, Govt. Medical College, Handwara.

Dr. Puja Vimesh,
Principal, Govt. Medical College, Doda.
(Through Video Conferencing)

Dr. Surinder Attri
Principal, Govt. Medical College, Kathua.
(Through Video Conferencing)



Dr. Mritunjay Gupta,
Principal, Govt. Medical College, Udhampur
(Through Video Conferencing).

Dr. Chander Shekhar, HOD Gynaecology
Representing Principal Govt. Medical College, Rajouri
(Through Video Conferencing)

In attendance: -

- i) Sh. Mohd. Arshad Chowdhary, Financial Advisor /CAO, J&K Medical Supplies Corporation Ltd (Through VC).
- ii) Dr. Abdul Majid Mirab, General Manager (P&S), J&K Medical Supplies Corporation
- iii) Ms. Saba Noor, JKAS I/c General Manager (Adm) J&K Medical Supplies Corporation
- iv) Sh. Pawan Sharma, Accounts Officer, J&K Medical Supplies Corporation Ltd.
- v) Dr. Qazi Qammar, Medical Officer, J&K Medical Supplies Corporation Ltd..

(Attendance sheet enclosed)


24/07/23

The Agenda was discussed in detail and following decisions were recorded:

Item No.10.01

Approval of Minutes of 9th Meeting of Board of Directors-JKMSCL:

“Resolved that the Minutes of 9th Meeting of Board of Directors of JKMSCL are hereby confirmed”.

Item No.10.02

To consider and approve the financial statement for the year 2021-22 till 31-03-2022:

“Resolved that the Financial Statement for the year 2021-22 upto 31-03-2022 already approved by Finance Committee in its 9th Meeting be and is hereby approved”.

Item No. 10.03

To Consider the Revised Budget Estimates for the Financial Year 2022-2023 amounting to Rs. 1277.01 lakhs & Proposed Budget Estimates for the Financial Year 2023-24 amounting to Rs. 1171.50 lakhs.

“Resolved that the Revised Budget Estimates of JKMSCL for the Financial Year 2022-2023 amounting to Rs. 1277.01 lakhs and Budget Estimates of JKMSCL for the Financial Year 2023-24 amounting to Rs. 1171.50 lakhs already approved by Finance Committee in its 9th Meeting be and is hereby ratified”.

Item No.10.04

Regularisation of Expenditure in POL/Transportation & Handling Charges:

“Resolved that the proposal of JKMSCL for regularization of excess expenditure under POL / Transportation & Handling Charges already approved by the Administrative department be and is hereby ratified.

Furthermore, it was also resolved that the transportation of the Medical Supplies from JKMSCL up to CMO / District Store shall be the responsibility of JKMSCL prospectively which shall be unloaded by the end user. Concomitantly, the pattern of the deliveries of the supplies by other State Corporations shall also be studied for reference."

Item No. 10.05.

Extension of DVDMS Contract with M/s C-DAC for 01 Year i.e. 01-04-2023 to 31-03-2024:

"Resolved that the proposal of JKMSCL for extension of DVDMS Contract with M/s C-DAC for 01-year w.e.f 01-04-2023 to 31-03-2024 with 10% increment on last year rate be and is hereby approved.

Also, the report / recommendations of the IT department which is awaited shall be placed before the next BOD meeting of JKMSCL for its consideration."

Item No. 10.06.

Writing off the expired drugs at Sample Warehouse Amphalla of JKMSCL:

"Resolved that the proposal of JKMSCL with regard to writing off of expiry drugs / medicines amounting Rs. 15,00,775.30 and to dispose of these samples as per relevant provisions and past practice be and is hereby approved".

Item No. 10.07.

To consider and approve the rate of testing of 46 additional items from empanelled labs:

"Resolved that the proposal of JKMSCL w.r.t testing of the 46 items on L1 rates based on the submitted quotations by the empanelled laboratories be and is hereby ratified.



Furthermore, JKMSCL is authorized for getting the quality testing of newly introduced molecules not available on the approved rates from the empanelled labs on offered rates after getting the rate reasonability exercise done."

Item No. 10.08.

Repair and Renovation of Regional Drug Ware House Nagrota:

"Resolved that the proposal of JKMSCL for repair & renovation of RDWH, Nagrota with the financial implication of Rs. 09.00 lakhs duly approved by Finance Committee in its 9th Meeting be and is hereby approved.

Furthermore it was resolved that henceforth, the Managing Director of JKMSCL is delegated the powers to accord the Administrative approval for executing the works as exercised by all other major Head of the Department(s) in terms of S.O. 15 dated: 09.01.2020."

Item No. 10.09.

Issue of Administrative Charges w.r.t certain projects.

"Resolved that the decisions of the Finance Committee in its 9th Meeting with respect to clearing of liability of the suppliers on account of World Bank from the Administrative Charges deducted by JKMSCL followed by taking up the matter with JTFRP / World Bank for release of Administrative Charges for World Bank and waiving off of administrative charges for Languishing project, & 102/108 ambulances Services be and is hereby ratified."

Item No. 10.10

Penalty Imposed During COVID-19 Period:

"The Board after considering all the facts resolved that:

- a) *For the purchases made on referral orders / quotation basis during COVID-19 period, wherein penalty clause was not specifically defined an extension of delivery period up to 90 days as recommended by the Purchase Committee of JKMSCL be and is hereby approved.*
- b) *For the regular purchases during COVID-19 period wherein penalty clause is categorically defined, the applicability of Force Majeure Clause (FMC) be examined on case-to-case basis and extension / non extension may be considered as such."*

Item No. 10.11.

Revision of Performance Security:

"The Board after due deliberations and considering the recommendations of the Purchase Committee of JKMSCL resolved that prospectively:

- In case the supplier executes less than 90% of the ordered supplies, Performance Security / Security deposit shall be forfeited.***
- In case the supplier executes the supply above 90% upto 95% of the ordered supplies, 10% value of the Performance Security / Security Deposits shall be imposed as fine before release of the same.***
- In case the supplier executes the supplies above 95%, the proportionate unexecuted supply percentage value of the Performance Security / Security Deposit shall be imposed as fine before release of Performance Security / Security Deposit e.g if a supplier has executed the supply at 95.10%, 4.90% of the Performance Security / Security Deposit shall be imposed as fine and so on."***

Item No. 10.12.

Revision of Penalty Clause:

"Resolved that the recommendations of the Purchase Committee of JKMSCL as per the decision of Finance Committee in its 9th Meeting w.r.t

keeping of penalty clause of JKMSCL unchanged be and is hereby approved."

Item No. 10.13

Opening of Letter of Credit (LC) in respect of Machinery/Equipments under Languishing Project being procured by JKMSCL:

"Resolved that the proposal of JKMSCL duly approved by Finance Committee in its 9th Meeting with regard to the Opening of Letter of Credit (LC) in respect of Machinery / Equipments under Languishing Project from resources available with JKMSCL in terms of the advice of Administrative Department be and is hereby approved.

Further, JKMSCL was advised to adopt the same procedure in future also for similar nature of works subject to availability of funds."

Item No. 10.14.

Hike in remuneration in favour of DEOs, Loaders and Sanitation outsourced staff of JKMSCL in light of Order No. 121-F of 2022 dated 23-04-2022 and SRO-513 of 2022 dated 20-10-2022.

"Resolved that the action taken by JKMSCL duly approved by Finance Committee in its 09th Meeting for release of enhanced wages in favour of DEOs, Loaders and Sanitation workers in light of Govt. Order No. 121-F of 2022 dated 23-04-2022 and SO-513 dated 12-10-2022 be and is hereby ratified".

Item No. 10.15.

Hiring of twelve (12) Data Entry Operators (DEOs) from approved outsourcing agency.

"Resolved that the proposal of JKMSCL for hiring 12 DEOs on outsourced basis duly approved by Finance Committee in its 9th Meeting be and is hereby approved.



Also, the proposal for authorizing MD, JKMSCL to hire manpower on outsourced basis up to 10 unskilled (Outsourced) & 05 skilled / highly-skilled (outsourced) employees from the empanelled outsourcing agency in a financial year, strictly as per requirement followed by reporting of same to the Finance Committee and Board of JKMSCL in subsequent meetings be and is hereby approved".

Item No. 10.16.

Hiring of fifteen (15) Loaders, Security Guard, Sanitary Workers from approved outsourcing agency

"Resolved that the proposal of JKMSCL for hiring of 15 Loaders / Security Guards / Sanitary Workers through approved outsourcing agency duly approved by Finance Committee in its 9th Meeting be and is hereby approved".

Item No. 10.17.

Enhancement in monthly remuneration of Assistant Programmers hired through outsourcing.

"Resolved that the proposal of JKMSCL for hiking Salary of Assistant Programmer to Rs. 25116.00 w.e.f 01/2023 with a further provision of annual increment of 5% on the pattern of NHM duly approved by Finance Committee in its 9th Meeting be and is hereby approved".

Item No. 10.18.

Procurement of 100 ELISA based Dengue NS1 Kits from HLL involving an amount of Rs. 07.96 lakhs as per the decision of the review meeting of Dengue containment initiative.

"Resolved that the action taken by JKMSCL in procuring 100 kits of Elisa based dengue NS1 kits from M/s HLL owing to urgency expressed by end-user as per the extant guidelines of GFR / SPP of JKMSCL be and is hereby ratified".


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Item No. 10.19.

Ratification of the action taken by Purchase Committee for Purchase of Items (Machinery and Equipment / Suture / Surgical Disposables / Blood Bank items) by JKMSCL on single bid basis.

“Resolved that the proposal of MD JKMSCL w.r.t procurement of items on single bid basis as per laid down procedure in GFR and SPP of JKMSCL duly approved by Purchase Committee of JKMSCL be and is hereby ratified.

Furthermore, resolved that agenda for the ratification of the purchases made on single bid / source basis after following due process of procurement and upon approval by the standing purchase committee of JKMSCL shall be finalized as per the extant rules for such procurement laid down in GFRs-2017. Such issues, henceforth, need not to be brought before the board”.

Item No. 10.20.

Transfer of state land measuring 01 Kanal & 01 Marla of village Beoli (Goli-Bagh) Tehsil & District Doda in favour of Health & Medical Education Department, J&K for construction of Regional Drug Ware House, Doda of JKMSCL.

“Resolved that the issue w.r.t transfer of land by DC Doda for RDWH, Doda be and is hereby ratified.

Furthermore, it was resolved that the JKMSCL shall take up the matter with PWD (R&B) for preparation of DPR and subsequent construction of RDWH, Doda.”

Item No. 10.21.

Finalization of Work order for Single Tender Enquiry invited for the Shifting of 128 Slice CT Scan Machine from DRDO Hospitals, Jammu/Srinagar under NIT No. JKMSCL/Mach/2023/578 dated 27-03-2023.

“Resolved that the proposal of JKMSCL w.r.t. shifting of 128 Slice CT Scan from DRDO Hospital, Jammu to CD Hospital, Jammu and from

DRDO Hospital Srinagar to Paediatrics Hospital, Srinagar through single tender enquiry (STE) be and is hereby ratified".

Item No. 10.22.

Procurement of consumables required to conduct DNA / RNA Sequencing System installed at GMC Jammu / Srinagar.

"Resolved that the decision made in the Purchase Committee of JKMSCL w.r.t the procurement of DNA/RNA consumables be and is hereby ratified."

Item No. 10.23.

Installation/Requirement of 03 phase electricity connection at RDWH Anantnag, JKMSCL.

"Resolved that the proposal of JKMSCL for sanctioning administrative approval w.r.t installation of 03 phase electricity connection at RDWH Anantnag as per estimate furnished by the PDD Department amounting to Rs. 04.67 lakhs be and is hereby approved".

Item No. 10.24.

Apportionment of assets, rights, liabilities & posts of Public Sector undertakings (PSUs), Corporations & other Autonomous bodies of erstwhile State of Jammu & Kashmir between two successor UTs.

"The Board took note of the nil report by JKMSCL w.r.t Apportionment of assets, rights, liabilities & posts of Public Sector undertakings (PSUs), Corporations & other Autonomous bodies of erstwhile State of Jammu & Kashmir between two successor UTs".

Item No. 10.25.

Procurements made under the project State Cancer Institute, Jammu:

"The Board took note of the procurements made by JKMSCL for the State Cancer Institute, Jammu."

Item No. 10.26.

Finalization of Rate Contract for the "Bio Medical Equipment Maintenance in GMC Jammu & Srinagar" under NIT NO. JKMSCL/BIO-MEDICAL EQUIP /2022/512 DATED 15-01-2022.

"The Board took note of the finalization of the Rate Contract by JKMSCL for Bio Medical Equipments Maintenance in GMC Jammu & Srinagar."

Item No. 10.27.

Approval of the audit report of Statutory Auditor by the Board for the financial year 2014-15 for subsequent placement before Annual General Meeting under section 143(6)(b) of Companies Act, 2013.

"Resolved that the proposal of JKMSCL for approval of the audit report by the Board for the financial year 2014-15 for subsequent placement before Annual General Meeting be and is hereby approved."

Further, Board recorded its displeasure w.r.t the performance of the appointed Statutory Auditor as he has submitted the audit reports for only 2014-15 till now despite the lapse of a considerable amount of time. Accordingly, it was also resolved that CAG office shall be approached by JKMSCL for providing a suitable substitute in place of the appointed Statutory Auditor so that the audit reports are prepared and placed before Annual General Meeting of JKMSCL well in time".

Item No. 10.28.

Ratification of the remuneration fee of Statutory Auditor

"Resolved that the proposal of JKMSCL for approval of the remuneration / fee of the Statutory Auditor amounting to Rs. 40,000.00 be and is hereby approved".

Item No. 10.29.

Annual Increment of IT Personnel (DVDMS) as per SPIP NHM

“Resolved that the proposal of JKMSCL for release of 05% annual increment for IT personnel prospectively be and is hereby approved”.

Item No. 10.30.

Upgradation of LT transformer from 100 KVA to 250 KVA at Regional Drug Ware House, Nagrota:

“Resolved that the proposal of JKMSCL for Upgradation of LT transformer from 100 KVA to 250 KVA at Regional Drug Ware House, Nagrota with the financial implication of Rs. 09.16 lakhs as per the estimate submitted by JPDCL Department be and is hereby approved”.

The meeting ended with vote of thanks to the Chair.

-sd/
Chairman,
Board of Directors,
J&K Medical Supplies Corporation Ltd.

No: - PS/MD/JKMSCL/2023/ 643-67

Dated: - 24/07/2023

Copy for information to the: -

1. Principal Secretary to Government, Finance Department Civil Secretariat, Srinagar (Director, Board of Directors -JKMSCL).
2. Secretary to Government, Planning, Development and Monitoring Department Civil Secretariat, Srinagar (Director, Board of Directors- JKMSCL).
3. Mission Director, National Health Mission, J&K (Director, Board of Directors- JKMSCL).
4. Principal, Govt. Medical College, Srinagar (Director, Board of Directors- JKMSCL).
5. Principal, Government Medical College, Jammu (Director, Board of Directors JKMSCL).
6. Principal, Government Dental College, Srinagar (Director, Board of Directors- JKMSCL).
7. Principal, Indira Gandhi Government Dental College, Jammu (Director, Board of Directors- JKMSCL).
8. Director Finance, Health and Medical Education Department, J&K.
9. Principal, Government Medical College, Baramulla.
10. Principal, Government Medical College, Anantnag.


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11. Principal, Government Medical College, Kathua.
12. Principal, Government Medical College, Rajouri.
13. Principal, Government Medical College, Doda.
14. Principal, Government Medical College, Udhampur.
15. Principal, Government Medical College, Handwara.
16. Director, Health Services, Kashmir (Director, Board of Directors- JKMSCL).
17. Director, Health Services, Jammu (Director, Board of Directors- JKMSCL).
18. Director, AYUSH, J&K (Director, Board of Directors- JKMSCL).
19. Director, Family Welfare, MCH & Immunization, J&K (Director, Board of Directors- JKMSCL).
20. Controller, Drug & Food Control Organization, J&K (Director, Board of Directors JKMSCL).
21. Financial Advisor / CAO, J&K Medical Supplies Corporation Ltd.
22. General Manager (Adm), J&K Medical Supplies Corporation Ltd.
23. General Manager (P&S), J&K Medical Supplies Corporation Ltd.
24. In-charge, Quality Control, J&K Medical Supplies Corporation Ltd.
25. Private Secretary to the Administrative Secretary, Health and Medical Education Department for the information of Administrative Secretary, H&ME, J&K.
26. Office Copy.



Pankaj Gupta, (JKAS)

Managing Director,
J&K Medical Supplies Corporation Ltd.