



JAMMU AND KASHMIR MEDICAL SUPPLIES CORPORATION LTD.

(Public Sector Undertaking of Govt of Jammu & Kashmir)

Corporate Office Jammu: Plot No 58, Friends Colony, Satyam Road, Trikuta Nagar, Jammu

Corporate Office Kashmir: Opposite State Motor Garage, Near Hajj House, Bemina Srinagar

Telephone: 0191-3510489 (Jammu); Telefax: 0194-2432008 (Srinagar)

Joint Director,
Information Department,
Jammu/ Srinagar.

No: - JKMSCL/Adm/2024-25/9348-52.

Dated: 20-12-2024

Sub: Expression of Interest for providing Courier Services to JKMSCL.

Sir,

I am directed to forward herewith the copy of the Expression of Interest issued vide endorsement No: JKMSCL/Adm/2023-24/9262-64 dated 19-12-2024, regarding the subject cited above.

As such, you are requested to kindly publish the said expression of Interest in two local dailies one each in Jammu & Kashmir with highest circulation, preferably in Daily Excelsior and Greater Kashmir respectively.

Yours faithfully,

Enclosure: As stated above.


General Manager (Adm)
J&K Medical Supplies Corporation Ltd.

Copy to the:

1. Financial Advisor/CAO, J&K Medical Supplies Corp. Ltd.
2. General Manager (P&S), J&K Medical Supplies Corp. Ltd.
3. Medical Officer (QC), J&K Medical Supplies Corp. Ltd.
4. PA to Managing Director, J&K Medical Supplies Corp. Ltd.
5. Office Copy.



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Expression of Interest

The Jammu & Kashmir Medical Supplies Corporation Limited intends to hire the service provider for Courier Services in order to send the documents and drug samples from drug warehouses to JKMSCL Corporate offices and further to the JKMSCL empanelled quality testing laboratories. The location of JKMSCL Corporate Offices, Drug Warehouses and Laboratories are as under:

S.No.	Name of Office	Address
1.	JKMSCL Corporate Office, Jammu	Plot No. 58, Friends Colony, Satyam Road, Trikuta Nagar, Jammu - 180012.
2.	JKMSCL Corporate Office, Srinagar	Opposite State Motor Garage, Near Hajj House, Bemina Srinagar - 190018.
3.	JKMSCL Regional Drug Warehouse, Nagrota Jammu	Near Sainik School, Nagrota Jammu - 181221.
4.	JKMSCL Regional Drug Warehouse, Kathua	Premises of Govt. Medical College, Kathua - 184102.
5.	JKMSCL Regional Drug Warehouse, Rajouri	Chappriya, Near Power Grid Station, Jawahar Nagar Rajouri - 185132.
6.	JKMSCL Regional Drug Warehouse, Doda	Premises of Govt. Medical College Doda (Ghat) - 182202
7.	JKMSCL Regional Drug Warehouse, Bemina Srinagar	Opposite State Motor Garage, Near Hajj House, Bemina Srinagar - 190018.
8.	JKMSCL Regional Drug Warehouse, Anantnag	Near Rehmet-e-Aalam Hospital, Sarnal Anantnag - 192101.
9.	JKMSCL Regional Drug Warehouse, Baramulla	Premises of Govt. Medical College Baramulla - 193101.

S.No.	Location of Laboratories
1.	Panchkula, Haryana
2.	Bahadurgarh, Haryana
3.	Delhi
4.	Haridwar
5.	Jaipur
6.	Mumbai
7.	Kathua (J&K)
8.	Nagpur
9.	Rorkee

10	Noida
11	Barwala, Haryana

The E.O.I is invited from the interested and registered courier service providers. The same should reach in Personal Section of General Manager (Adm.), J&K Medical Supplies Corporation Ltd. at JKMSCL Corporate Office, Jammu Plot No. 58, Friends Colony, Satyam Road, Trikuta Nagar, **Jammu** - 180012 or in Personal Section of General Manager (K), J&K Medical Supplies Corporation Ltd. at JKMSCL Corporate Office, **Srinagar**, Opposite State Motor Garage, Near Hajj House, Bemina Srinagar - 190018 physically in sealed envelope marked as Confidential by or before **6th January, 2025 (upto 4:00 PM)**.

The eligibility criteria as well as the format for submitting the rates is available on the official website of J&K Medical Supplies Corporation Limited (www.jkmsclbusiness.com) at Notice & Circular Column. Interested agencies are requested to submit their offered rates as per the format only on the above mentioned address by post / by hand in a sealed envelope.

Issued with the approval of Notice Inviting Authority.


General Manager (Adm.),
J&K Medical Supplies Corporation Ltd.

No: JKMSCL/Adm/2024-25/9345-47

Dated: 20/12/2024

Copy to the:

1. Managing Director, JKMSCL.
2. Financial Advisor/CAO, JKMSCL.
3. General Manager (P&S), JKMSCL.
4. Office Copy.

Eligibility Criteria for Courier Services

- 1) Average Annual Turnover for the last 03 years should be at least Rs.10 lacs. Documentary evidence to be provided duly attested by the Chartered Accountant with UDIN No.
- 2) The Courier Service provider agencies shall have an all India network.
- 3) The bidder may be a proprietary firm, partnership firm, Limited Company, Corporate body legally constituted, who possess the required licenses, registrations etc as per valid laws.
- 4) Facilities to track the courier through website should be available.'
- 5) The courier agency will depute their accredited representative for collection and delivery of parcel /packets from to the designated offices. The representative will be provided with a suitable letter of authority/ identity card without which he shall not be authorized to collect or deliver the parcel /packets. He will acknowledge receipt of the packets delivered to him on a copy of the accompanied consignment note with pre-printed serial number, which will be retained by our offices.
- 6) For delay in delivery of parcels beyond the time mentioned, excluding the Sunday and holidays which fall between the said period and except on account of imposition of curfew either at the originating centre or at the destination, the JKMSCL may without prejudice to any other steps it may take in this regard, impose penalty, as under, if it is not satisfied with the explanation tendered by the courier agency.
 - a) Delay of one day-20% cut in the charges payable on delayed consignment(s).
 - b) Delay of more than one day-50% cut in the charges payable on delayed consignments(s).
- 7) The firm shall have to provide GST Registration Certificate, Pan Card of the firm / Proprietor.
- 8) The agency/firm should not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this EoI. An undertaking in this regard, duly attested by the notary or authorized signatory shall have to be furnished.
- 9) Non blacklisting/undertaking declaration (attested by 1st Class Magistrate) on non-judicial stamp paper of Rs 100/= from the agency/firm.
- 10) If firm failed to execute the agreement, does not provide the services and non-compliance to the directions issued by JKMSCL, the action under rules shall be taken against the firm including blacklisting for a period of 02 years. The decision of Notice Inviting Authority in this regard, if taken, shall be final.
- 11) The firm shall submit an declaration on the letter head stating that "We hereby accept All the Terms & Conditions of EoI".
- 12) The firm shall submit Security Deposit in the shape of FDR/ EMD/Bank Guarantee amounting to Rs. 25000/- within 7 days from the date of execution of Agreement.

Format for Offering the Rates for Courier Services

1. Surface Transit:-

S. No.	Location	Weight Slab	GST @.....%	Total Charge
1.1	For location other than Drug Warehouse of JKMSCL within J&K	0-250 gms		
		250-500gms		
	For location Drug Warehouse of JKMSCL within J&K	Above 500 gms Upto 1KG		
1.2	Panchikula, Haryana Bahadurgarh, Haryana Delhi Haridwar Jaipur Mumbai Kathua (J&K) Nagpur Rorkee Noida Barwala, Haryana	Above 1 KG upto 5KG		
		Upto 5KG Additional per kg charge		
		0-250 gms		
		250-500gms		
		Above 500 gms Upto 1KG		
1.3	Rest of India	Above 1 KG upto 5KG		
		Upto 5KG Additional per kg charge		
		0-250 gms		
		250-500gms		
		Above 500 gms Upto 1KG		

2. Air Transit:-

S. No.	Location	Weight Slab	GST @.....%	Total Charge
2.1	For location other than Drug Warehouse of JKMSCL within J&K	0-250 gms		
		250-500gms		
	For location Drug Warehouse of JKMSCL within J&K	Above 500 gms Upto 1KG		
2.2	Panchikula, Haryana Bahadurgarh, Haryana Delhi Haridwar Jaipur Mumbai Kathua (J&K) Nagpur Rorkee Noida Barwala, Haryana	Above 1 KG upto 5KG		
		Upto 5KG Additional per kg charge		
		0-250 gms		
		250-500gms		
		Above 500 gms Upto 1KG		
2.3	Rest of India	Above 1 KG upto 5KG		
		Upto 5KG Additional per kg charge		
		0-250 gms		
		250-500gms		
		Above 500 gms Upto 1KG		